

Be sure to check out our [Blogs](#) and discover all the new Free Training!



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Newsletter for [EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) Computer Software Education, Training & Tutorial Resources

***** ISSUE #26 - June 2006 *****

<http://www.EducationOnlineForComputers.com>

This Newsletter is only sent to its subscribers and
is available in July, 2006 on the web at

<http://www.EducationOnlineForComputers.com/newsletter26.html>

Newsletter Archives are here:

<http://www.EducationOnlineForComputers.com/newsletter.html>

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Please forward this newsletter to all your friends
and associates who might be interested!

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1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

This is the June 2006 issue (#26) of our Free monthly Newsletter for EducationOnlineForComputers.com, giving you the most current Free online Microsoft Office and Web Development Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing ([instructions](#) at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see [Become a Member of EducationOnlineForComputers.com](#).

My desire is that these free resources will help you with your computer education and training and will help you advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

***** Current Issue *****

In this issue we are featuring a total of 36 Computer Software Application training, learning and tutorial web sites, with a total of 58 tutorial courses linked. It features many Free Microsoft Office, Flash, Photoshop, Dreamweaver, and Web Development training tutorials for your learning profit and enjoyment.

Please take a look at and bookmark our [Blogs](#), these will be updated daily and weekly with [New Free Training and Tutorial Resources](#), as I discover and evaluate them:

[EducationOnlineForComputers.com Blogs:](#)

- [Free Microsoft Office Application Training](#)
- [Free Web Development Training](#)
- [Free Adobe & Macromedia Training](#)

[Intelligentedu.com Blogs:](#)

- [Free Technical Computer Training](#)
- [Free Computer Books & Ebooks](#)

To get your **Free MS Office and Web Development Software Training updates via RSS**, please copy (right click and copy shortcut or link location) and paste these urls into your RSS reader:

[Free Microsoft Office Training Tutorial Resources rss2.xml](#)

[Free Training Photoshop Flash Dreamweaver FrontPage Adobe Macromedia rss2.xml](#)

[Free Web Development Training Tutorial Resources rss2.xml](#)

Please visit our **New Free Training and Tutorial Search Engine**, [Edcomp.com](#) -

We have deployed a new website at www.edcomp.com that is a search engine with a large database of over 150,000 free IT education and training web resources, with another 70,000 free resources reserved exclusively for paid members. If you're an educationonlineforcomputers.com member, go to <http://www.edcomp.com/members/> to access the special members' page for searching 220,000 free training web resources.

For your convenience, this newsletter is also available to subscribers in HTML format at this special url:

http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site:

<http://www.intelligentedu.com>.

Also, please check out our new free computer training search site at

www.edcomp.com.

I wish you the best with your computer studies and learning.

Warm Regards,

Scott Turton Newsletter and Web Site Editor

scott_turton@EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

**"Learn New Skills and Increase Your Earning Power
- With Free Online Computer Training!"**

*** [Become a Member of EducationOnlineForComputers.com](http://www.educationonlineforcomputers.com) ***

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on

your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

[EdComp.com:](#)

<http://www.edcomp.com/>

This is our new free computer and IT education and training search engine housing over 140,000 free training internet resources! Just type in a topic you're looking for and get tons of great web resources instantly. These search results are much better than the big search engines, like google. You can also check out our predefined search results page giving you tons of free training resources:

<http://www.edcomp.com/predefined.htm>.

--> Here is Your Reward for Subscribing to this Newsletter <--

***** Get Your Free Microsoft Office Forms and Templates *****

Click here for tons of Free Office Forms and Templates:

<http://tinyurl.com/7ibm>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

[TrainingByEmail](#)

Visit [TrainingByEmail](#) to receive **Free Training for Word, Excel, Outlook, C#, ASP.Net, and SQL** via your email every week! We will send out a new training in the topic of your choosing every week. You can then save this, print it out, or delete it all at your convenience. And you can't beat the price, FREE!

[Microsoft Office Quick Reference Guides](#)

Rhodes State College offers the following free Quick Reference Guides for all of the Microsoft Office applications, in pdf format. These are excellent for learning the details of many of the features of these software programs.

Word: | [1997](#) | [2000](#) | [2002](#) | [2003](#) |

Excel: | [1997](#) | [2000](#) | [2002](#) | [2003](#) |

Outlook: | [1997](#) | [2000](#) | [2002](#) | [2004](#) |

PowerPoint: | [1997](#) | [2000](#) | [2002](#) | [2003](#) |

Access: | [1997](#) | [2000](#) | [2002](#) | [2003](#) |

Project: | [2000](#) | [2002](#) |

Visio: | [2002](#) |

FrontPage: | [2000](#) | [2002](#) |

Windows: | [1995](#) | [1998](#) | [2000](#) | [ME](#) | [NT](#) | [XP](#) |

[4 Free Word 2003 Training Tutorials](#)

Here are 4 workshop training tutorials for learning how to use basic, intermediate, and advanced features of Word 2003. These are in pdf format and provided by the University of Nevada.

[Basic Microsoft Word Skills Training Manual](#)

The basics class is designed for those who may have typed in Word before but want to learn more about the environment, use the tools more efficiently, and make the task of creating a document easier.

[Professional Word Formatting Training Manual](#)

Making your document organized, clear, and visually attractive is necessary and even fun. This workshop addresses essential skills in formatting text, pages, bullets and more.

[Creating and Managing Large Word Documents Training Manual](#)

When moving beyond the short letter, essay, article, etc., it may be necessary to start using Word's large document tools. The tools make it easier to handle large amounts of text and large numbers of pages.

[Mail Merge Training Manual](#)

If you have names, addresses, or other information stored in a file, you can merge that data in Word to create envelopes, labels, and form letters. In the Mail Merge workshop, learn how to use data and Word tools to automate your mailings.

[6 Free Excel 2003 Training Tutorials](#)

Here are 6 workshop training tutorials for learning how to use basic, intermediate, and advanced features of Excel 2003. These are in pdf format and are provided by the University of Nevada.

[Basic Excel Skills Training Manual](#)

Learn all the basic skills necessary to start creating lists and tables of data in an Excel spreadsheet, as well as how to format it to be visually clear and attractive.

[Excel Formulas and Functions Training Manual](#)

This workshop will illustrate how to create formulas and functions in Excel so that your calculations are automated.

[Using Multiple Excel Worksheets and Workbooks Training Manual](#)

There are times when you might need to organize your data into multiple worksheets or even multiple workbooks. This workshop will illustrate the tools, tips, and skills you need to manage your data and calculations that span multiple sheets and files.

[Excel Graphs and Charting Training Manual](#)

Learn how to create graphs and charts of your data. It is quick and easy with the Chart Wizard. The workshop includes tips on formatting your graphs to achieve the perfect visual results.

[Using Data Tools in Excel Training Manual](#)

Excel has tools that enable database like record keeping right in your spreadsheet. Use the tools to view and summarize your records the way you want.

[Excel Macros Training Manual](#)

Automate the tasks you need to do repeatedly, or make quick shortcuts. Macros allow you to record a string of commands that will execute automatically. This workshop teaches macros within the context of Excel, but the skills are applicable in Word as well.

5 Free Access Training Tutorials

Here are 5 workshop training tutorials for learning how to use basic, intermediate, and advanced features of Access 2003. These are in pdf format and are provided by the University of Nevada.

Introduction to Access Training Manual

The first in the series for building a relational database, this workshop provides the foundation for beginning to create a database and start storing data. Tables are the basis of each database, and we begin here by learning how to plan and design tables.

Access Queries Training Manual

Now that your data is stored, you might want to find a way to view it according to certain criteria, or view certain data. Queries allow you to pull specified records for viewing or editing. In this workshop you will learn how to design the queries and understand what they are used for.

Creating Relationships in Access Training Manual

Access is designed for relational databases so that separate tables of information can share data.

Access Forms and Reports Training Manual

Forms give you a way to create a more user friendly interface for data entry and data viewing. Reports provide a printout of complete or summarized data. Learn how to create and format both.

Access Switchboards Training Manual

Creating switchboards for your Access Database gives users a friendly environment to use for data entry, viewing records, pulling reports, and more. The switchboard can become the center of operations for using the objects in your database and provides an element of security as well.

[2 Free PowerPoint 2003 Training Tutorials](#)

Here are 2 workshop training tutorials for learning how to use basic and intermediate features of PowerPoint 2003. These are in pdf format and are provided by the University of Nevada.

[Creating Professional Presentations Training Manual](#)

PowerPoint is more than just putting text on the screen. There are guidelines and tools to help make your presentation visually attractive, professional, informative, and interesting. Streamline your work and end up with fabulous presentations!

[Multimedia in PowerPoint Training Manual](#)

If you've conquered the text and clip art, now it's time for the next step. Learn how to add and control animation, include video and sound, and automate the presentation playback. If you include multimedia in your presentation, the Pack and Go Wizard is the best way to transport it to new locations for showing.

[Microsoft Office 2003 General Skills](#)

Here are 2 workshop training tutorials, one for learning Office 2003 basic tasks and features, such as the Task Panes, Tool Bars, and File Management, and the other for learning how to use the Drawing Tools in Office 2003.

[Office 2003 Foundations Workshop Guide](#)

The applications included in the Office 2003 package all share some common elements, and knowing how to use these tools helps in using Word, Excel, PowerPoint, and Access all a little more efficiently. Some of the 2003 tools and environment aspects are quite different than in previous versions. This workshop will help you conquer the new features whether you are new to Office, or just new to the 2003 Suite.

[Drawing Tools Workshop Guide](#)

The applications in the Office 2003 package share common drawing tools, so the drawing skills learned in one are applicable to the others. Whether you need to make a visual aid, diagram, map, or are just feeling in a creative mood, the drawing

tools are a quick and easy way to create the graphics you need Word, PowerPoint, and Excel.

[Workshop Tutorials for Microsoft Excel, Access, and PowerPoint](#)

Here are workshop tutorials and materials for Microsoft Excel, Access, and PowerPoint, provided by North Carolina State University. These tutorials are self-extracting zip files and have an .exe extension. They will decompress automatically when you double-click on them.

- [Excel Introduction - Part 1](#)
 - [Excel Introduction - Part 2](#)
 - [Excel Introduction - Part 3](#)
 - [Time Saving Tips in Excel](#) ([exercise file](#) - not zipped)

 - [Introduction to Access Part 1](#)
 - [Introduction to Access Part 2](#)
 - [Introduction to Access Part 3](#)
 - [Introduction to Access Part 4](#)

 - [Introduction to PowerPoint](#)
-

[Software Help Guides for Word, Excel, and PowerPoint](#)

Here are several well written and illustrated software Help Guides for Word, Excel, and PowerPoint, along with 2 general guides for Microsoft Office. Covering fundamental, intermediate, and advanced functions and features of these Office applications, these help guides are in pdf format and are from 2 to 10 pages in length. They are provided at no cost by the University of Nebraska - Lincoln.

Microsoft Word

- [Basics of Microsoft Word](#)
- [Proficient with Microsoft Word](#)
- [Expert of Microsoft Word](#)
- [Desktop Publishing with Word](#)
- [Tables of Microsoft Word](#)
- [Mail Merge with Microsoft Word](#)
- [Keyboard Shortcuts for Word](#)

Microsoft Excel

- [Basics of Microsoft Excel](#)
- [Proficient with Microsoft Excel](#)
- [Expert of Microsoft Excel](#)
- [Graphs of Microsoft Excel](#)
- [Database Functions of Microsoft Excel](#)
- [Create Custom Cell Formats](#)

Microsoft PowerPoint

- [Basics of Microsoft PowerPoint](#)
- [Proficient with Microsoft PowerPoint](#)
- [Expert of Microsoft PowerPoint](#)

Microsoft Office

- [Basics of Microsoft Office](#)
- [Graphics in Microsoft Office](#)

[How to Do Everything with Microsoft Excel 2003](#)

Here is a free ebook covering Excel 2003 that will teach you many of the features and functions of Excel and how to use it more proficiently and effectively. The file size is 9.7mb and is in pdf format. To download it, wait about 45 seconds, then click on the 'x' in the upper right portion of the ad box on right side of page to close it. Then click on the 'click here to download link'.

3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

[Quick Reference Guides for Photoshop, Flash, Firework, Dreamweaver, and HTML](#)

Rhodes State College offers the following free Quick Reference Guides for Photoshop, Flash, Fireworks, Dreamweaver, and HTML (in pdf format). These are excellent for learning the details and features of these important web development software applications.

Flash: | [5](#) | [MX](#) |

Fireworks: | [4](#) | [MX](#) |

Dreamweaver: | [4](#) | [MX](#) |

Photoshop: | [6](#) | [7](#) |

HTML: | [4](#) |

[OpenLaszlo](#)

[OpenLaszlo](#) is a very programmer-friendly way of creating Flash-based applications. This free application is billed as the premier open-source platform for rich internet applications. Basically, it is an open source platform for creating zero-install web applications with the user interface capabilities of desktop client software.

OpenLaszlo programs are written in XML and JavaScript and transparently compiled to Flash and soon DHTML. The OpenLaszlo APIs provide animation, layout, data binding, server communication, and declarative UI. An OpenLaszlo application developed on one machine will run on all leading Web browsers on all leading desktop operating systems.

On the [documentation page](#), you'll find the developer documentation for OpenLaszlo as well as collateral materials about the platform.

[Great Photoshop Tutorials](#)

Photoshop Tutorials Plus offers great Photoshop tutorials that are clearly written and illustrated to help you easily learn how to use this important graphics tool. These tutorials are designed for beginners and beyond. Start learning immediately without the confusion of most manuals.

[How to Start](#)

[Cropping](#)

[Curves](#)

[Pixels, Resolution](#)

[Brushes](#)

[Retouching](#)

[Bits & Pieces](#)

[Filters](#)

[Color Settings](#)

[The F Screen +](#)

[Text & Text Effects](#)

[Photoshop Manuals](#)

[Blur Filters](#)

[Hue & Saturation](#)

[Blending modes](#)

[History Brush](#)

[Sharpening](#)

[8 bit and 16 bit](#)

[Photoshop Gallery](#)

[Black and White](#)

[Useful Links](#)

[Adjustment Layers](#)

[Extract Filter](#)

[Colour Management](#)

[Scanning](#)

[Plugins](#)

[Attachments](#)

[Panoramas](#)



[Webmaster Project Photoshop Tutorials](#)

Webmaster Project bills itself as "Your place for free Photoshop tutorials". At this site you can learn Photoshop from their online tutorials, which will help you better understand Photoshop techniques used by professional designers.

- [» Newest](#)
 - [» Photo effects](#)
 - [» Photo retouch](#)
 - [» Text effects](#)
 - [» Web graphics](#)
 - [» Buttons](#)
 - [» Color](#)
 - [» Textures](#)
 - [» Animation](#)
 - [» Basics](#)
-

[Microsoft FrontPage 2003 Tutorials](#)

These FrontPage 2003 Tutorials from the University of Wisconsin-Eau Claire offer a great collection of free training modules that will develop attractive, compelling web pages and web sites without learning a lot of the details of HTML coding.

[Using CSS in Dreamweaver](#)

Adobe offers many good tutorials and articles helping you get the most out of Dreamweaver. Here are their tutorials for using CSS (Cascading Style Sheets) in Dreamweaver. There are tutorials here for the current version, Dreamweaver 8, and also for Dreamweaver MX.2004.

4) The Best New Free Web Development Training Sites

[Web Development Articles Library](#)

The Bontrager Connection hosts several good tutorials and articles to help you build better and more effective and secure web sites. Some of the topics covered are HTML, CGI, JavaScript, CSS, Forms, Payment Gateways, RSS, Blogs, and Syndication.

» [CGI](#)

» [JavaScript](#)

» [Tutorials](#)

» [Web Development Articles](#)

Web Publishing and HTML Coding Tutorials

The Web Publishing Series and HTML Coding Tutorials from the University of Wisconsin-Eau Claire provide you a great collection of free training guides to help you understand how to create and develop web pages and web sites.

[Overview of Web Publishing](#)

[HTML Coding Tutorials](#)

[Max Design's CSS Tutorials and Presentations](#)

Max Design offers several excellent CSS resources and tutorials for web designers and web developers. Their tutorials, articles and presentations cover CSS, accessibility and web standards. Topics include CSS page layout tutorials, CSS layout samples, liquid layouts, styling lists, definition lists, centering with CSS, source order, skip links, web standards checklists.

[Web Development Tutorials and Articles from Projectseven.com](#)

Here are several excellent tutorials and articles using CSS (Cascading Style Sheets) and in some cases, free Dreamweaver and Fireworks customizations, to make some very interesting web site usability and graphics features.

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

[Windows and the Computer](#)

- [What a Computer Network consists of](#)
 - [Using the Mouse](#)
 - [Using the Keyboard](#)
 - [Navigating Windows](#)
 - [Windows Tips & Tricks](#)
 - [Web Searching Techniques](#)
-

[Computer Literacy 101](#)

Do you feel confused, befuddled, & lost when it comes to computers? Do you wish you had the time, and dollars, to take a real, live course on computers? Then these lessons are for you!



[Computer Basics](#)



[Working with Windows](#)



[Working with Words](#)



[Working with Numbers](#)



[Working with the Web](#)



[Working with Presentations](#)

[Introduction to Windows XP File Management](#)

[Introduction to Windows 2000 File Management](#)

6) Software, Office and Computer Sites and Downloads Worth Mentioning

[Autowipe \(freeware\) v2.21](#)

This is a program that runs in the background that ensures permanent and secure deletion of files from your hard drive. The software automatically rewrites disk sectors multiple times to ensure that files cannot be recovered. It also ensures deletion of temporary files.

[XDESK \[freeware version\] v1.96](#)

Lets you work on several virtual desktops. Virtual desktops are a great way to maximize your screen real estate and to quickly switch between open applications. Each virtual screen, or desktop, can have its own programs running.

[Slideshow pro Freeware 9.6.3](#)

Produce very easy and fast slideshows, select a directory with pictures, and then add your favorite song and you're finished!

- Slideshow for PC, self-starting CD-ROM, DVD
 - unlimited number of pictures
 - adding Audios directly from your Audio-CD, also MP3s
 - complete photo editing integrated
-
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7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

June 2006 Question of the Month:

Whats the best, free method I can create and write PDF files in Windows?

Answer:

[PDFCreator](#) a free tool you can use to easily creates PDFs from any Windows program. Use it like a printer in Word, PowerPoint, or any other Windows application. With the PDFCreator Printer driver you turn any program into a PDF-machine. PDFCreator also offers multilingual support. Here is the [download page](#).

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below and requesting more information. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

EdComp.com:

<http://www.edcomp.com/>

This is our new free computer and IT education and training search engine housing over 150,000 free training internet resources! Just type in a topic you're looking for and get tons of great web resources instantly. These search results are much better than the big search engines, like google. You can also check out our predefined search results page giving you tons of free training resources:

<http://www.edcomp.com/predefined.htm>.

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

University of Phoenix Online: Advance your career:

<http://pontly.com/clk/aftauserafthepausulde>

DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurtmataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts.

<http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures

<http://elilip.com/clk/tuonongzangtuzhuai>

EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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*****[EducationOnlineForComputers.com's Member Site](#)*****

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien> You can email Scott Turton with questions at scott_turton@educationonlineforcomputers.com

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making

- a Presentation, Managing Your Time, and Setting Goals.
2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
 3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
 4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
 5. 45 of the Best, Completely Free Programs and Utilities.
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newsletter-sub@educationonlineforcomputers.com

(You will need to confirm using a link in a confirming email.)

Or go to this web page and use the **subscribe form**:

http://www.educationonlineforcomputers.com/newsletr_sub_unsub.html

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newsletter-unsub@educationonlineforcomputers.com

(no need to confirm)

Or simply go to this web page and use the **unsubscribe form**:

http://www.educationonlineforcomputers.com/newsletr_sub_unsub.html

Thank You!

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<http://www.EducationOnlineForComputers.com>

