

Be sure to check out our new [Blogs](#) and discover all the new Free Training!



Newsletter for EducationOnlineForComputers.com
Computer Software Education, Training & Tutorial
Resources

***** ISSUE #51 - July, 2008 *****

EducationOnlineForComputers.com

This Newsletter is only sent to its subscribers
and is available on the web at
EducationOnlineForComputers.com/newsletter51.html

Newsletter Archives are here:
EducationOnlineForComputers.com/newsletter.html

Subscribe [instructions are at the end](#).

Please forward this newsletter to all your friends
and associates who might be interested!

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1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

Here is our July 2008 issue (#51) of our Free monthly Newsletter for EducationOnlineForComputers.com, giving you the most current Free online Microsoft Office and Web Development Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing ([instructions](#) at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see [Become a Member of EducationOnlineForComputers.com](#).

My desire is that these free resources will help you with your computer education and training and will help you advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

***** Current Issue *****

In this issue we are featuring a total of 43 Computer Software Application training, learning and tutorial web sites, with a total of 172 tutorial courses linked. It features many Free Microsoft Office, Flash, Photoshop, Dreamweaver, and Web Development training tutorials for your learning profit and enjoyment.

Please take a look at and bookmark our [Blogs](#), these will be updated daily and weekly with [New Free Training and Tutorial Resources](#), as I discover and evaluate them:

[EducationOnlineForComputers.com Blogs:](#)

- [Free Microsoft Office Training](#)
- [Free Web Development Training](#)
- [Free Adobe & Macromedia Training](#)

[Intelligentedu.com Blogs:](#)

- [Free Technical Computer Training](#)
- [Free Computer Books & Ebooks](#)

To get your **Free MS Office and Web Development Software Training updates via RSS**, please copy (right click and copy shortcut or link location) and paste these urls into your RSS reader:

[Free Microsoft Office Training Tutorial Resources rss2.xml](#)

[Free Training Photoshop Flash Dreamweaver FrontPage Adobe Macromedia rss2.xml](#)

[Free Web Development Training Tutorial Resources rss2.xml](#)

If you are looking for free technical or programming training, please visit our sister site:

<http://www.intelligentedu.com>.

Also, please check out our new free computer training search site at www.edcomp.com.

I wish you the best with your computer studies and learning.

Warm Regards,

Scott Turton Newsletter and Web Site Editor

scott_turton@EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

**"Learn New Skills and Increase Your Earning Power
- With Free Online Computer Training!"**

*** [Become a Member of EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) ***

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

EdComp.com:

<http://www.edcomp.com/>

This is our new free computer and IT education and training search engine housing over 140,000 free training internet resources! Just type in a topic you're looking for and get tons of great web resources instantly. These search results are much better than the big search engines, like google. You can also check out our predefined search results page giving you tons of free training resources:

<http://www.edcomp.com/predefined.htm>.

--> Here is Your Reward for Subscribing to this Newsletter <--

***** [Get Your Free Microsoft Office Forms and Templates](#) *****

[Click here](#) for tons of Free Office Forms and Templates

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

[TrainingByEmail](#)

Visit **[TrainingByEmail](#)** to receive **Free Training for Word, Excel, Outlook, C#,**

ASP.Net, and SQL via your email every week! We will send out a new training in the topic of your choosing every week. You can then save this, print it out, or delete it all at your convenience. And you can't beat the price, FREE!

[Free Courseware for Microsoft Office](#)

[Rai OpenCourseware](#) offers freely available course content, or courseware, which is literally a "treasure trove of knowledge and related resources". Their Computing Courses provide higher education and learning for Information Technology to all students and professionals who like to study and learn on their own. Educational institutions can also use this free course content.

Here is [Rai OpenCourseware's Microsoft Office Training](#), that will teach you several important features of using Word, PowerPoint, Excel, and Access. These free Office training modules are well illustrated and provide step-by-step instructions for using these applications. The course modules are in pdf format and are also available [here](#), [here](#), and [here](#).

[Basic Concepts Of Computers](#)

- [Computer Organisation](#)
- [Operating System](#)
- [Microsoft Office Overview](#)
- [Introduction Word Processing](#)

[Getting Started With Microsoft Word](#)

- [Formatting Paragraphs](#)
- [Styles](#)
- [Tables](#)
- [Macros](#)
- [Mail Merge](#)

[Introduction To Microsoft PowerPoint](#)

- [Adding Content](#)
- [Color Scheme](#)
- [Master Slides](#)

[Introduction To Microsoft Excel](#)

- [Formulas and functions](#)
- [Charts](#)
- [Paper properties and printing](#)

[Microsoft Access](#)

- [Table Relationships](#)
 - [Queries](#)
 - [Forms](#)
 - [Reports](#)
 - [Importing, Exporting, Linking](#)
-

[60 Free Word 2007 Tutorial Videos](#)

Here are [60 Free Word 2007 Tutorial Videos](#) (in Flash format) from Officesessions.com. These are excellent training modules for learning these features and tasks in Word 2007, including editing the fonts, creating a chart, adding clipart, creating headers and footers, home tab, insert tab, mailing tab, paragraph alignment, updating themes, using the thesaurus, add comments, tracking changes, adding graphics, creating tables, updating the style, performing a spell check, encrypting a document, creating bookmarks, make columns, and using watermarks.

Word 2007 Video Tutorials:

1. [About the Add-Ins Tab](#)
2. [How to Change the Background Color](#)
3. [How to Make Font Bold](#)
4. [How to Change the Font](#)
5. [How to Change the Font Size](#)
6. [How to Create a Chart](#)
7. [How to Add Clipart](#)
8. [How to Change The Text Color](#)
9. [How to Create a Document Compatible with Microsoft Word 97-2003](#)
10. [How to Copy Text](#)

11. [How to Create a New Document](#)
12. [How to Cut Text](#)
13. [How to Create a Footer](#)
14. [How to Create a Header](#)
15. [About the Home Tab](#)
16. [About the Insert Tab](#)
17. [Intro to Microsoft Word 2007](#)
18. [How to Put Words in Italics](#)
19. [How to Left Justify, Right Justify, and Center](#)
20. [About the Mailings Tab](#)
21. [How to Insert Page Numbers](#)
22. [How to Insert Text Boxes](#)
23. [How to Change the Page Color](#)
24. [How to Change Themes](#)
25. [How to View the Word Count](#)
26. [How to Use The Thesaurus](#)
27. [How to Translate Text](#)
28. [How to Add a Comment](#)
29. [How to Track Changes](#)
30. [How to Use the Research Function](#)
31. [How to Open a Document](#)
32. [How to Change the Page Layout](#)
33. [How to Paste Text](#)
34. [How to Add a Picture](#)
35. [How to Print a Document](#)
36. [How to Do a Print Preview](#)
37. [How to Do a Quick Print](#)
38. [About the References Tab](#)
39. [About the Review Tab](#)
40. [How to Edit the Ribbon](#)
41. [How to Save a Document](#)
42. [How to Save a Document Compatible with Word 97-2007](#)
43. [How to Do a Spell Check](#)
44. [How to Change the Style](#)
45. [How to Create a Table](#)
46. [How to Save a Document as a Template](#)
47. [How to Underline Text](#)
48. [About the View Tab](#)
49. [How to Zoom](#)

50. [How to Modify Word Properties](#)
 51. [How to Inspect a Document](#)
 52. [How to Mark a Document as Final](#)
 53. [How to Encrypt a Document](#)
 54. [How to Turn Marked as Final Off](#)
 55. [How to Create a Bookmark](#)
 56. [How to Go to a Bookmark](#)
 57. [How to Use Symbols](#)
 58. [How to Make Columns](#)
 59. [How to Change Orientation](#)
 60. [How to Use a Watermark](#)
-

Word Tips and Tutorials

Here are several [Word Tips, Techniques and Tutorials](#), from 599cd.com. These learning pages will assist you in becoming a better and more effective Word user in the following areas: Mail Merge, Document Columns, Styles, Headers and Footers, Clipart, Tables, Date codes, and Images.

Word Tips and Techniques:

[How to use Mail Merge](#)

[How to use Columns properly](#)

[How to use Styles to format your document](#)

[How to Cut, Copy, and Paste with Word](#)

[How to make a Header and Footer](#)

[How do I insert Clipart into my documents?](#)

[Laying Out Your Page with Tables](#)

[Inserting Automatic Date Codes in Word Documents](#)

[Formatting a Section of your Document with Columns](#)

[Inserting a Horizontal Line in your documents](#)

[Stop Pictures Moving Around on the Page](#)

[Making Word *NOT* automatically create hyperlinks](#)

[Changing Word's Startup Documents Folder](#)

Word Tutorial Articles:

[Word: Different Headers & Footers](#)

[Word: Mail Merge Question](#)

[Free Word Mail Merge Video Tutorial](#)

[78 Free Excel 2007 Tutorial Videos](#)

Here are [78 Free Excel 2007 Tutorial Videos](#) (in Flash format) from Officesessions.com. These are well done training tutorials for the following functionality in Excel 2007: Add-Ins Tab, Data Tab, Formulas Tab, Home Tab, Insert Tab, View Tab, Inspect and Encrypt the worksheet, Edit Fonts, Formta Cells, Find and Replace, Spell Check, Using the Thesaurus, Protect Sheets and Workbooks, Insert Pictures, Insert Clipart, Insert Shapes, Create Charts, Create Headers and Footers, Update the Theme, Display Sum of Cells, Change the Background, Undo and Redo, and the Quick Access Bar..

Excel 2007 Video Tutorials:

1. [About the Add-Ins Tab](#)
2. [About the Data Tab](#)
3. [How to Delete a Cell](#)
4. [How to Delete a Column](#)
5. [How to Delete a Row](#)
6. [About the Formulas Tab](#)
7. [About the Home Tab](#)
8. [About the Insert Tab](#)
9. [How to Create a Document](#)
10. [How to Open a Document](#)
11. [About the Page Layout Tab](#)
12. [How to Print a Document](#)
13. [How to Use the Print Preview](#)
14. [How to Use the Quick Print](#)

15. [About the Review Tab](#)
16. [How to Save a Document](#)
17. [How to Use the Save As](#)
18. [How to Save as a Binary Document](#)
19. [How to Save for Excel 97-2003](#)
20. [How to Save as a Macro-Enabled](#)
21. [About the View Tab](#)
22. [Properties](#)
23. [Inspect Document](#)
24. [Encrypt Document](#)
25. [Mark as Final](#)
26. [Turn Mark as Final Off](#)
27. [Run Compatibility Checker](#)
28. [Change Font](#)
29. [Change Font Size](#)
30. [How to Put Text in Italics](#)
31. [How to Bold Text](#)
32. [How to Underline Text](#)
33. [How to Change the Text Color](#)
34. [How to Change the Cell Color](#)
35. [How to Center, Left or Right Justify](#)
36. [How to Change a Cell to Dollars](#)
37. [How to Change a Cell to Other Currencies](#)
38. [How to Put a Cell Into Percentage](#)
39. [How to Increase Decimal Places](#)
40. [How to Find Something On the Sheet](#)
41. [How to Replace Found Text](#)
42. [How to Use the Autosum Feature](#)
43. [How to Cut Something](#)
44. [How to Paste Something](#)
45. [How to Use the Spell Check](#)
46. [How to Use the Research Function](#)
47. [How to Use the Thesaurus](#)
48. [How to Use the Translate Function](#)
49. [How to Protect a Sheet](#)
40. [How to Create a Table](#)
51. [How to Zoom In/Out](#)
52. [How to Insert a Picture](#)
53. [How to Insert Clipart](#)

54. [How to Insert Shapes](#)
55. [How to Insert Smart Art](#)
56. [How to Create a Column Chart](#)
57. [How to Create a Line Chart](#)
58. [How to Create a Pie Chart](#)
59. [How to Create a Bar Chart](#)
60. [How to Create a Scatter Chart](#)
61. [How to Create a Area Chart](#)
62. [How to Add Hyperlinks](#)
63. [How to Insert a Text Box](#)
64. [How to Create a Header](#)
65. [How to Create a Footer](#)
66. [How to Insert Word Art](#)
67. [How to Insert a Object](#)
68. [How to Decrease Decimal Places](#)
69. [Into to Excel](#)
70. [How to Copy Something](#)
71. [How to Change the Theme](#)
72. [How to Display Sum of Cells](#)
73. [How to Change the Background](#)
74. [How to Protect a Workbook](#)
75. [How to Add a Sheet](#)
76. [How to Use the Undo Function](#)
77. [How to Use the Redo Function](#)
78. [About the Quick Access Bar](#)

12 Excel Tips and Articles

Here are [12 Excel Tips and Learning Articles](#), from 599cd.com, that will help you learn the the following Excel functionality: VLOOKUP / HLOOKUP Functions, IF Function, Autosum Button, Sorting, Working with Dates and Times, String Concatenation, and a Button to Change Values.

6 Excel Tips:

[Using VLOOKUP / HLOOKUP to find a value](#)

[Using the IF function to calculate sales tax](#)

[Dealing with ZIP codes that start with zero](#)

[Autosum Button not always working](#)

[Sorting Data in Excel](#)

6 Excel Learning Articles:

[Excel: Separating Time & Date](#)

[Excel: Aged Accounts Receivable](#)

[Excel: Days Between Dates](#)

[Excel: String Concatenation](#)

[Excel: Button to Change Value](#)

[Excel VLOOKUP Function](#)

PowerPoint Tutorials from the University of California

Here are several excellent [PowerPoint Training Tutorials from the University of California](#). These will show and teach you how to use many features of PowerPoint, as shown and linked to below. The first document is a comprehensive PowerPoint Guide with 9 screen video tutorials. This free training document will take you through practices and recommendations for creating and using PowerPoint presentations. This tutorial guide was created using PowerPoint XP and 2003, but many of the specific instructions are also applicable to version 2000. The remaining PowerPoint tutorials are available in several formats: .doc, .pdf, and video.

- [PowerPoint Guide](#)
 - [Introduction to the PowerPoint Guide](#) (0.9mb)
 - [Creating a Blank PowerPoint Presentation](#) (1.67mb)
 - [Inserting Text, Images, and New Slides](#) (1.61mb)
 - [Inserting Tables and Graphs in Your PowerPoint Presentations](#) (2.83mb)
 - [View Modes in PowerPoint](#) (4.48mb)

- [Choose a Color Layout For Your PowerPoint Presentation](#) (4.25 mb)
- [Adding and Modifying Animations and Slide Transitions in Your PowerPoint Presentation](#) (2.48 mb)
- [Adding Speaker Notes to Your PowerPoint Presentation](#) (2.14mb)
- [Adding Media to Your PowerPoint Presentation](#) (3.73 mb)

- [Creating an Image-Only Presentation](#) (.doc, pdf, [Video - 1.88mb](#))
- [Manually Setting Animations and Slide Transitions in PowerPoint](#) (.doc, pdf, [Video - 0.4mb](#))
- [Effective Presentation Visuals in PowerPoint](#) (.doc, pdf)
- [Combining PowerPoint Presentations](#) (.doc, pdf, [Video - 0.4mb](#))
- [Timing PowerPoint Presentations Manually](#) (.doc, pdf, [Video - 0.5mb](#))
- [Acceptable File Formats in PowerPoint for Windows](#) (.doc, pdf)
- [Searching for Images](#) (.doc, pdf, [Video - 4.4mb](#))
- [Optimizing Images for PowerPoint and the Web](#) (.doc, pdf)
- [Resizing Images in Photoshop](#) (.doc, pdf)
- Compressing Images in Powerpoint for: [Mac](#) (.doc, pdf) or [PC](#) (.doc, pdf, [Video](#))
- [Batch Cropping of Images](#) (.doc, pdf)
- [Cross-compatilbilty Issues Between Mac and PC Platforms](#) (.doc, pdf)
- [Using the "Pack and Go" Tool in PowerPoint for Windows](#) (.doc, pdf, [Video - 0.4mb](#))
- [Exporting PowerPoint Presentations onto CD or Other External Media for Mac](#) (.doc, pdf)

- [Create a Slide Presentation](#) using PowerPoint XP. Add objects, images, and text. Learn how to use animations to build slides.
- [Intermediate PowerPoint](#), The Next Step (pdf). Support files: [non-linear.ppt](#) and [.avi file](#)
- [Tutorial](#) in PowerPoint format
- [Tips](#) for teaching large classes

Here is a quick 2-page PowerPoint tutorial that explains [How to Insert Video into your PowerPoint Presentation](#). It is provided by the Center for Educational Technology at Emory University, which provides informational software tutorials to assist faculty, students, and staff. To include video files in Powerpoint you must have them in a digital video file format. Although Powerpoint claims to support various dv formats, .avi files are the most reliable when playing on PCs. This 9-step PowerPoint tutorial is in pdf format and is 256kb in size.

[Tips and Articles for Microsoft Access](#)

Here are several informative, free [Access Tips, Techniques, and Articles](#) for Beginning, Intermediate, and Advanced Microsoft Access users, from 599cd.com, which is a fee-based training site. These will help you learn how to use many important features and functions of Access so you can manage and present your data more efficiently. Some of these include: Parameter Queries, Forms Control, Calculated Query Fields, Time/Date Differences, Update Queries, Working with Relational Tables, Aggregate Queries, Using Two Combo Boxes, the DLookup Function, the IIF Function, and Many-to-Many Relationships.

Beginner Access Tips:

[Creating a Parameter Query](#)

[String Concatenation](#)

[Different Form Controls for Gathering User Input](#)

[Calculated Query Fields](#)

[Form Control Wizards Not Starting](#)

Intermediate Access Tips:

[Number of Months Alive](#)

[Form Footer Totals](#)

[Time/Date Differences](#)

[Building an Update Query](#)

[Using a Relational Combo Box](#)

[Making Relational Tables](#)

[Getting Query Criteria from a Form](#)

[Creating an Aggregate Query](#)

Advanced Access Tips:

[Using MsgBox and vbYes to Close a Form](#)

[Breaking Up Text Strings](#)

[Incrementing Your Own Counter](#)

[AfterUpdate Event](#)

[Two Combo Boxes](#)

[Using the DLOOKUP Function](#)

[Using the IIF Function](#)

[Prevent Duplicate Values on Multiple Fields](#)

[Resize a Form using VBA Code](#)

Access Learning Articles:

[Access Tip: MsgBox with vbYes](#)

[Access: Removing THE From Title Sorts](#)

[Access: Next Business Day](#)

[Access: Reading Outlook Calendar Data](#)

[Access: Recordset, File I/O Example](#)

[Access: Many-To-Many Relationships](#)

[Access: Checking a Sequence of Numbers](#)

[Access: Daylight Savings Time](#)

[Access: Recordsets & Inventory](#)

[Access: Calculate 2nd Monday in January](#)

Free Desktop Publishing Course

Here is [Rai OpenCourseware's Desktop Publishing Training](#), that will teach you important publishing features and tasks of Word, PowerPoint, Pagemaker. These free desktop publishing training tutorials are well illustrated and provide step-by-step instructions for using these applications. They are also available [here](#), [here](#), [here](#), and [here](#).

[Desktop Publishing: An Introduction](#)

- [Principles Of Layout And Design](#)

- [Grids And Columns Layout](#)
- [Creating, Saving, Navigating And Viewing A Word Document](#)
- [Working With Multiple Documents,Windows And Text](#)
- [Correcting Spelling And Grammer, Using Theasurus And Symbols](#)
- [File Management And Advanced Printing Options](#)
- [Quiz](#)
- [Assignment](#)

[Learning About Powerpoint](#)

- [Identifying Toolbars](#)
- [Creating Custom Design Templates](#)
- [Creating Bulleted Lists](#)
- [Drawing Objects](#)
- [Using Images And Other "Clip Art"](#)
- [Animating The Presentation-I](#)
- [Animating The Presentation-II](#)
- [Giving An On Screen Presentation](#)
- [Introduction To Photoshop Interface](#)
- [Earse Tools, Paint, Gradient,Transformation](#)
- [House Styles- Styles Guide & Typeface](#)
- [Styles Guide- Headlines & Fonts](#)
- [Projects](#)

[Introduction To Pagemaker](#)

- [Pagemaker Toolbox](#)
 - [Laying Out A Pagemaker Document](#)
 - [Working With Text](#)
 - [Working With Text Exercises](#)
 - [Working With Graphic Objects](#)
 - [Using The Story Editor](#)
 - [Working With Multiple Pages](#)
 - [Quiz](#)
 - [DTP- Quiz](#)
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3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

[Flash MX Tutorials and Lessons](#)

Here are some excellent [Flash MX Tutorials and Lessons](#), hosted by the University of Tennessee of one of their web development courses. Most of the features demonstrated and taught by these tutorials are also applicable to later versions of Flash.

[Flash MX Lessons](#)

(2.0mb, unzips to Lessons folder)

In the Lessons folder, after unzipping lessons.zip, go to the Lessons folder to access the following Flash Lessons, in .swf format:

- Getting Started with Flash
- Illustrating in Flash
- Adding and Editing Text
- Creating and Editing Symbols
- Understanding Layers
- Creating Tweened Animation
- Creating Buttons
- For Director Users
- For FreeHand and Illustrator Users
- For Fireworks and Photoshop Users

[Flash MX Tutorial](#)

(3.7mb, unzips to pdf 4.3mb file, 90 pages)

Also, here are the [Tutorial Files](#) for this Flash Tutorial pdf document (11.3mb, unzips to Tutorials folder)

Chapter 1:

- Introduction to Flash MX Tutorial
- What you should know
- View the completed movie

- Analyze the stiletto.fla file
- Define properties for a new document and create a gradient background
- Create and mask vector art
- Tween bitmap effects within a movie clip
- Load dynamic text at runtime
- Add animation and navigation to buttons
- Add streaming and event sounds
- Organize your Library panel
- Test download performance and publish the movie
- The next steps

Chapter 2:

- Introduction to ActionScript Tutorial
- View a completed movie
- Initialize the movie
- Save and retrieve information
- Display information in a dynamic text box
- Write an expression
- Control the flow of the movie
- Create commands and reuse code
- Use a built-in object
- Test the movie
- The next steps

Chapter 3:

- Introduction to Components Tutorial
- Types of components
- View the completed form
- Create a form
- The next steps

[8 Flash Tutorials from Newtutorials](#)

Here are 8 well done, illustrated [Adobe Flash Tutorials](#) from newtutorials.com. These show and teach several Flash features that you should have in your Flash skills repertoire. Flash gives web designers the ability to bring together video, text, audio, and graphics into compelling and interactive experiences that communicate and impart knowledge more effectively..

- [Cool Masking Effect](#)
 - [Flash Drop Down Menu](#)
 - [Flash Preloader Tutorial](#)
 - [Moving Lines Flash Tutorial](#)
 - [Mouse Follower: Part 1](#)
 - [Mouse Follower: Part 2](#)
 - [Rotating Objects in Flash](#)
 - [Color Flashlight](#)
-

[12 Flash Tutorials from senocular.com](#)

Here are [12 nice Flash Tutorials](#) from senocular.com. These will show you how to use several Flash features, and also teach you how to script using Actionscript 3. Features demonstrated include the Drawing API, Button Events, Preloading, Transformation Matrix, Depths, the Color Object, Listeners and AsBroadcaster, and Date countdown.

- [Flash Player 10 Drawing API](#)
- [Getting Started with ActionScript 3.0 in Adobe Flash CS3](#)
- [Beginners Guide to Getting Started with AS3 \(Without Learning Flex\)](#)
- [Dealing With Flash Button Event Capturing](#)
- [Preloading in Flash](#)
- [Understanding the Transformation Matrix in Flash 8](#)
- [Using senocular.com's Ease Class](#)
- [Depths in Flash MX](#)
- [Understanding the Color Object](#)
- [Listeners and AsBroadcaster](#)
- [Date Countdown Timer](#)
- [Flash Frequently Asked Questions \(FAQ\)](#)

[Photoshop Tutorials from the University of California](#)

Here are several well written [Photoshop Training Tutorials from the University of California](#). These will show you how to use what the author considers the most useful and straight-forward Photoshop techniques for creating, preparing, and fixing images for web pages. They do not go into details about pixels, resolution, and color management.

- [Optimizing Images for the Web and PowerPoint](#) (.doc, pdf, video-5.6mb)
- [Batch Processing in Photoshop \(with emphasis on Cropping\)](#) (.doc, pdf)
- [Resizing Images](#) (.doc, pdf)
- [Saving Images in Different File Formats](#) (.doc, pdf, video-4.9mb)
- [Saving Images for the Web](#) (.doc, pdf)

[Adobe Photoshop Tutorial](#) (9 pages, 1.26mb, pdf format)

[Photoshop Elements Tutorial](#) (9 pages, 852kb, pdf format)

Contents for both of these tutorials:

- I. Introduction
- II. Finding images
- III. To start this tutorial
- IV. Important Help
- V. Preparing digital images for website posting
- VI. Adding text
- VII. Improving appearance of graphs and figures
- VIII. Final image format

[29 Photoshop Video Tutorials from graphicssoft.about.com](#)

Here are [29 very good Photoshop Video Tutorials](#), from graphicssoft.about.com, that will teach you several important tools and techniques in Adobe Photoshop.

Using these videos, you'll learn Photoshop features and tools for editing and touching up your photos, designing original art work, and creating a variety of effects. A written transcript of each Photoshop tutorial is also available for offline learning.

- [Wrap Text Effect in Photoshop - Video](#)
 - [Use the Pattern Stamp Tool in Adobe Photoshop - Video](#)
 - [Remove Photography Grain or Noise in Adobe Photoshop - Video](#)
 - [How to Create a Rainbow in Adobe Photoshop - Video](#)
 - [Convert Color Photos to Black and White with Photoshop - Video](#)
 - [How to Add a Text Watermark in Adobe Photoshop - Video](#)
 - [Adobe Photoshop Sand Effect - Video Tutorial](#)
 - [Adobe Photoshop Text Reflection - Video Tutorial](#)
 - [Adobe Photoshop Photo Frame - Video](#)
 - [Adobe Photoshop Fire Text Effect](#)
 - [Adobe Photoshop Brightening a Photo](#)
 - [Make a Skewed Picture Straight in Adobe Photoshop](#)
 - [Fix Picture Imperfections with Adobe Photoshop Healing Brush](#)
 - [Fix Picture Imperfections with Adobe Photoshop Clone Tool](#)
 - [Adobe Photoshop Web Button](#)
 - [Adobe Photoshop Shortcuts](#)
 - [Adobe Photoshop Sepia Effect](#)
 - [Adobe Photoshop Red Eye Fix](#)
 - [Adobe Photoshop Pet Eye Fix](#)
 - [Adobe Photoshop Photo Filter](#)
 - [Adobe Photoshop Pattern Maker](#)
 - [Adobe Photoshop Patch Tool](#)
 - [Adobe Photoshop Marquee Tool Background](#)
 - [Adobe Photoshop Magic Eraser Tool](#)
 - [Adobe Photoshop Lighting Filter](#)
 - [Adobe Photoshop Layers](#)
 - [Adobe Photoshop Ice Effect](#)
 - [Adobe Photoshop Dodge Tool Brightening](#)
 - [Turning Pictures into a Coloring Book with Photoshop](#)
-

[Dreamweaver Tutorials from the University of California](#)

Using Dreamweaver, you can create, view, and organize an entire web site. Although it is possible to start constructing a web site by composing individual pages, it is best to define and set up the general site structure ahead of time. Here are several excellent [Dreamweaver Training Tutorials from the University of California](#). These will show and teach you how to use Dreamweaver's features to set-up and create a web site, along with preparing images for it.

- [Dreamweaver Guide: Pointer and Tips](#) (.doc, pdf)
- [Creating Links in an Existing Document](#) (.doc, pdf)
- [Creating Non-English Webpages](#) (.doc, pdf)
- [Optimizing Images for the Web](#) (.doc, pdf)
- [Resizing Images for the Web](#) (.doc, pdf)
- [Batch Cropping Images Using Photoshop](#) (.doc, pdf)
- [Saving Images in Different File Formats](#) (.doc, pdf, [Video - 4.9mb](#))
- [Saving for the Web](#) (.doc, pdf)

[Dreamweaver Tutorial](#)

This 38-page, 5-part tutorial guides you through the process of creating a web site with Dreamweaver MX 2004. (38 pages, 2.9mb, pdf format)

4) The Best New Free Web Development Training Sites

[Web Design Articles and Tutorials from Wpdfd.com](#)

Wpdfd.com, Webpage Design for Designers, provides some of the best written [Web Design Articles and Tutorials](#) on the web today. Here are all of their web development [topics](#), in alphabetical order. These cover many areas of web design and development, take a look at the linked list below to find what you are looking to learn more about.

[Free Internet and Website Management Course](#)

[Rai OpenCourseware](#) offers freely available course content, or courseware, which is literally a "treasure trove of knowledge and related resources". Their Computing Courses provide higher education and learning for Information Technology to all students and professionals who like to study and learn on their own. Educational institutions can also use this free course content.

Here is [Rai OpenCourseware's Internet and Website Management Course](#), that will teach and show you how to use many Internet and Web development technologies, including HTML, Java, Java Servlets, Cookies, DHTML, CSS, VBScript, JavaScript, Perl, XML, software configuration, and website management. These free website application development training tutorial lessons are well illustrated and provide step-by-step instructions for using the Internet technologies and web programming tools and languages being taught. The course tutorials are in pdf format.

[Free Internet Technologies Course](#)

Here is the [Internet Technologies Course from Rai OpenCourseware](#). The tutorials and lessons in this course review and cover several important Internet and Web development technologies, including networking and internetworking, OSI, TCP-IP, Internet Hubs and Bridges, Internet Routers, HTML, Java, Java AWT, Java Servlets, DHTML, and VB Script. These free Internet and Web training lessons are well illustrated and provide step-by-step instructions. The course tutorial lessons are in pdf format.

[2 Web Design and Development Training Guides](#)

Here are two Web Design and Development Learning Guides hosted by the University of California. The first is a nice 73-page guide covering web design and usability. The second one is a 3-part HTML basics tutorial that will help you get started with developing a web site.

[Web Design and Usability Guidelines](#)

This 73-page pdf document is an excellent comprehensive Web Design Guide that will help you accurately design your website. (2.35mb)

- Design Process
- Design Considerations
- Content and Content Organization
- Titles and Headings
- Page Length
- Page Layout
- Font and Text Size
- Reading and Scanning
- Links
- Graphics
- Search
- Navigation
- Software and Hardware
- Accessibility

[Elementary HTML Tutorial - Part 1](#)

[Elementary HTML Tutorial - Part 2](#)

[Elementary HTML Tutorial - Part 3](#)



5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

[Windows XP Tricks, Tips, and Tweaks](#)

These tutorials from tutorial-net.blogspot.com will help you use Windows XP more effectively. Also take a look at their other page giving you more [Windows XP Help and Tips](#).

[Course Lectures for "Inside the PC"](#)

PC Architecture: | [Lecture 1](#) | [Lecture 2](#) | [Lecture 3](#) | [Lecture 4](#) | [Lecture 5](#)
| [Lecture 6](#)

Motherboards, CUPs, and RAM: [Lecture 8](#) | [Lecture 9](#) | [Lecture 10](#) | [Lecture 11](#)
| [Lecture 12](#)

Disk Drive Storage: | [Lecture 13](#) | [Lecture 14](#) | [Lecture 15](#) | [Lecture 16](#) | [Lecture 17](#)
| [Lecture 18](#)

Printers: | [Lecture 19](#) | [Lecture 20](#) | [Lecture 21](#) | [Lecture 22](#) | [Lecture 23](#)

Upgrading PC Components: | [Lecture 24](#) | [Lecture 25](#) | [Lecture 26](#) | [Lecture 27](#)

Optimizing PC Performance, Preventative Maintenance and Safety: | [Lecture 28](#)
| [Lecture 29](#) | [Lecture 30](#) | [Lecture 31](#)

3 Windows XP eBooks

Here are 3 Windows XP ebooks you can download. To access this site, you may need to click on yes to a security setting popup.

[Windows XP and Office 2003 Keyboard Shortcuts eBook](#)

(Windows help format - chm)

[Windows XP Registry Guide eBook](#)

(pdf format)

[Configuring and Troubleshooting Windows XP Professional](#)

(pdf format)

Getting Started with Windows XP Professional

This manual is designed to provide you with a basic overview of the Windows XP Professional operating system. It provides valuable lessons in file management, navigation, shortcuts, and overall functionality. (pdf format, 883kb)

6) Software, Office and Computer Sites and Downloads Worth Mentioning

The following programs are totally Free, no popups, no adware, no spyware, and no shareware.

[Harddisk Search and Stats](#)

Harddisk Search and Stats is a file and disk search engine for your PC, that scans your drives or folders for files that contain one or more specified keywords. It then presents you with a list of files found, as well as statistics for keyword occurrence in each file and more. You can open the file and the built-in viewer can jump directly to the first location of the keyword. Features include recursive searches, file extension filters, wildcard support.

[GeoHTML](#)

Create interactive image maps with GeoHTML. This program has more features than most other image mappers out there. It comes with HTML source view, real time preview, and a large selection of attributes that can be assigned to the selected areas.

[AscToTab](#)

AscToTab converts plain or tab-delimited text tables into HTML or RTF tables. For plain text files AscToTab will attempt to automatically determine how many columns the table has, determine the default alignment of each column, which rows are header rows, spot entries that span several columns, spot entries that span several rows. You can specify th BORDER, WIDTH, CELLPADDING and CELLSPACING attributes as well as several other HTML properties. In addition, you can output to RTF, process tab-delimited files and color odd and even rows of the table differently.

MovieSnapshot

MovieSnapshot allows you to easily grab a frame from a video file and save it as JPEG image. Just drag and drop any movie file onto the MovieSnapshot interface, select the frame to grab and click the save button. The program supports all installed DirectShow video and audio codecs.

ScrollBar

ScrollBar is a tool for web designers, allows you to generate CSS code to colorize the scrollbar in Internet Explorer. It comes with several color schemes included, that can be customized to match your design, or you create schemes from scratch and save them for later. It comes with a built-in color picker to pick a color from anywhere on your screen, a real-time preview that allows you view the scrollbar, as well as an additional background and sample text. The complete code can be copied to the clipboard, to be inserted into your web page.

DupKiller

DupKiller helps you find duplicate files on your computer, that may be scattered across multiple folders or hard drives. It scans all selected drives, and presents you with a list of duplicates, organized in individual groups, and you can decide which files to delete. The standard scan process which considers the file size, date and name for a match is very fast and will accurately detect most duplicate files. For increased accuracy, you can choose content matching, which will take longer but is highly reliable since it compares duplicate files byte by byte.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

July 2008 Question of the Month:

What are some of the "best of the best" freeware software applications available on the web today?

Answer:

Scott Dunn over at Windowssecrets.com has [reviewed and writes about](#) the software apps that were rated as the best freeware by four other sites: [25 Free Downloads You Need Now](#) from Computer Shopper, [101 Fantastic Freebies](#) from PC World, [The Best Free Software](#) from PC Magazine, and the [46 Best-ever Freeware Utilities](#) from Tech Support Alert. He compares these lists and finds that there are nine applications that were endorsed by at three or more of these software reviews. Here they are:

[Avira AntiVir Personal](#) - Anti-virus scanning in real time, including rootkits.

[Comodo Firewall Pro](#) - More tough and robust than the firewalls that come with Windows XP or Vista.

[TrueCrypt](#) - Allows you to encrypt your files in Windows Explorer and other file managers.

[CCleaner](#) - Cleans your drives by deleting unneeded temp files, cookies, browsing history, recent-document lists, log files, etc.

[Lightning for Thunderbird](#) - calendar and to-do list plug-in for Thunderbird Email from Mozilla.

[Foxit Reader](#) - Firefox add-in for viewing, printing, and annotating PDF documents.

[Audacity](#) - A great audio editor that supports .mp3, .wav, and other popular audio formats.

[Wavosaur](#) - Another fine audio editor that supports many popular audio formats.

[Pidgin](#) - Allows you to IM your friends and co-workers using AIM, Yahoo, Windows Live Messenger, and 12 other chat networks.

I hope this helps you.

Scott Turton
Site Editor

EducationOnlineForComputers.com

8) Please Support Our Training Mission

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EducationOnlineForComputers.com Member Site FAQ Answers:

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2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien> You can email Scott Turton with questions at scott_turton@educationonlineforcomputers.com

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