

Be sure to check out our new [Blogs](#) and discover all the new Free Training!



Newsletter for EducationOnlineForComputers.com
Computer Software Education, Training & Tutorial
Resources

*** ISSUE #53 - October, 2008 ***

EducationOnlineForComputers.com

This Newsletter is only sent to its subscribers
and is available on the web at
EducationOnlineForComputers.com/newsletter53.html

Newsletter Archives are here:
EducationOnlineForComputers.com/newsletter.html

Subscribe [instructions are at the end](#).

Please forward this newsletter to all your friends
and associates who might be interested!

In This Issue:

1)... Editor's Greeting

2)... Best New Free Microsoft Office Training & Tutorial Sites

3)... The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, & other Adobe / Macromedia Applications

4)... Best New Free Web Development Training Sites

5)... Best New Free Windows, Linux, Hardware & Computer Training

6)... Software, Office and Computer Sites Worth Mentioning

7)... Question of the Month about Software Training

8)... Please Support Our Computer Training Mission

1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

Here is our October 2008 issue (#53) of our Free monthly Newsletter for EducationOnlineForComputers.com, giving you the most current Free online Microsoft Office and Web Development Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing ([instructions](#) at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see [Become a Member of EducationOnlineForComputers.com](#).

My desire is that these free resources will help you with your computer education and training and will help you advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

***** Current Issue *****

In this issue we are featuring a total of 27 Computer Software Application training, learning and tutorial web sites, with a total of 122 tutorial courses linked. It features many Free Microsoft Office, Flash, Photoshop, Dreamweaver, and Web Development training tutorials for your learning profit and enjoyment.

Please take a look at and bookmark our [Blogs](#), these will be updated daily and weekly with [New Free Training and Tutorial Resources](#), as I discover and evaluate them:

[EducationOnlineForComputers.com Blogs:](#)

- [Free Microsoft Office Training](#)
- [Free Web Development Training](#)
- [Free Adobe & Macromedia Training](#)

[Intelligentedu.com Blogs:](#)

- [Free Technical Computer Training](#)
- [Free Computer Books & Ebooks](#)

To get your **Free MS Office and Web Development Software Training updates via RSS**, please copy (right click and copy shortcut or link location) and paste these urls into your RSS reader:

[Free Microsoft Office Training Tutorial Resources rss2.xml](#)

[Free Training Photoshop Flash Dreamweaver FrontPage Adobe Macromedia rss2.xml](#)

[Free Web Development Training Tutorial Resources rss2.xml](#)

If you are looking for free technical or programming training, please visit our sister site:

<http://www.intelligentedu.com>.

Also, please check out our new free computer training search site at www.edcomp.com.

I wish you the best with your computer studies and learning.

Warm Regards,

Scott Turton Newsletter and Web Site Editor

scott_turton@EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

**"Learn New Skills and Increase Your Earning Power
- With Free Online Computer Training!"**

*** [Become a Member of EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) ***

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

EdComp.com:

<http://www.edcomp.com/>

This is our new free computer and IT education and training search engine housing over 140,000 free training internet resources! Just type in a topic you're looking for and get tons of great web resources instantly. These search results are much better than the big search engines, like google. You can also check out our predefined search results page giving you tons of free training resources:

<http://www.edcomp.com/predefined.htm>.

--> Here is Your Reward for Subscribing to this Newsletter <--

***** [Get Your Free Microsoft Office Forms and Templates](#) *****

[Click here](#) for tons of Free Office Forms and Templates

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

[TrainingByEmail](#)

Visit **[TrainingByEmail](#)** to receive **Free Training for Word, Excel, Outlook, C#,**

ASP.Net, and SQL via your email every week! We will send out a new training in the topic of your choosing every week. You can then save this, print it out, or delete it all at your convenience. And you can't beat the price, FREE!

[401-page Word 2003 Training Manual](#)

This is a comprehensive [401-page Word 2003 Training Manual](#), hosted by Purdue University. This Word training document will teach and show you how to do the basics along with many intermediate and advanced tasks in Word. It contains 13 chapters, each with lessons that teach a new Word feature by using step-by-step directions, illustrations, and exercises for applying what is being taught. A review is included at the end of each chapter to help you remember what you've learned. This review contains a review of the topics covered in the chapter's lessons, a quiz to see how much you've learned, and a homework assignment where you can put your new skills into practice. This Word training manual is 12.1mb in size and is in pdf format. Purdue also makes available for download this [Word Document Collaboration Tutorial](#) (8 pages, 161kb, doc format) and this illustrated [Word 2003 Quick Reference](#) (2 pages, 155kb, pdf format).

Table of Contents of Word 2003 Training Manual:

Chapter One: The Fundamentals

- Using Menus and Toolbars
- Creating a New Document
- Filling Out Dialog Boxes
- Keystroke and Right Mouse Button Shortcuts
- Closing a Document, Creating a New Document, and Entering Text
- Selecting, Replacing, Inserting, Deleting Text
- Opening and Saving a Document
- Saving a Document
- Printing and Previewing a Document

Chapter Two: Working with and Editing Text

- Saving a Document with a Different Name
- Working with Multiple Documents and Windows
- Copying and Pasting Text and Comparing Documents Side by Side
- Moving and Copying Text with Drag and Drop

- Finding and Replacing Text
- Spelling and Grammar
- Thesaurus, Word Count, and Research Pane
- Using Undo, Redo and Repeat
- Recovering Your Documents

Chapter Three: Formatting Characters and Paragraphs

- Formatting Characters Using the Toolbar
- Using the Font Dialog Box
- Changing Paragraph Alignment
- Indenting Paragraphs
- Adjusting and Removing Tabs, and Using the Tabs Dialog Box
- Formatting Paragraph Line Spacing
- Creating Bulleted and Numbered Lists
- Adding Borders, Shading and Patterns to Paragraphs

Chapter Four: Formatting Pages

- Adjusting Margins
- Creating Headers and Footers
- Changing the Paper Orientation and Size
- Previewing a Document
- Controlling Where the Page Breaks
- Working with Section Breaks and Multiple Page Formats
- Creating and Working with Envelopes
- Working with Text in Multiple Columns

Chapter Five: Working with Tables

- Creating and Working with Tables
- Adjusting Column Width and Row Height
- Inserting and Deleting Rows and Columns
- Adding Borders, Shading, and Patterns to a Table
- Using AutoFormat
- Sorting Information in a Table
- Using the Draw Table and Eraser Buttons
- Merging and Splitting Cells
- Orienting, Aligning, and Spacing Cell Contents

Chapter Six: Working with Templates and Styles

- Working with a Document Template
- Working with Paragraph and Styles
- Attaching a Different Template to a Document
- Copying Styles Between Documents and Templates

Chapter Seven: Drawing and Working with Graphics

- Adding, Working with, and Formatting Text Boxes

- Selecting, Resizing, Moving, and Deleting Objects
- Inserting Clipart
- Inserting and Formatting Pictures
- Positioning, Aligning and Grouping Objects
- Drawing AutoShapes
- Flipping and Rotating Objects
- Applying Shadows and -D Effects

Chapter Eight: Performing a Mail Merge

- An Overview of the Mail Merge Process
- Selecting the Document Type, Starting Document, and Recipient
- Writing Your Letter and Previewing a Mail Merge
- Creating and Working with Labels
- Using IF... THEN... ELSE Fields

Chapter Nine: Document Collaboration

- Accepting and Rejecting Revisions
- Inserting Comments
- Comparing and Merging Documents
- Password-Protecting a Document

Chapter Ten: Working with Outlines and Long Documents

- Viewing and Modifying an Outline
- Adding Bookmarks, Footnotes and Endnotes
- Adding Cross-References
- Creating a Table of Contents and an Index
- Working with Master Documents

Chapter Eleven: Working with WordArt and Charts

- Inserting and Formatting a WordArt Object
- Creating and Modifying a Chart

Chapter Twelve: Working with Forms

- Creating a New Form
- Using Text, Check Box, and Drop-down Fields
- Performing Calculations in a Form Field
- Preparing and Filling Out an Online Form
- Working with Multiple Sections in Forms

Chapter Thirteen: Creating Web Pages with Word

- Creating and Saving a Web Page
- Converting a Word Document to a Web Page
- Adding and Working with Hyperlinks
- Applying a Theme to a Web Page
- Working with Frames

[10 Word 2003 Video Tutorials](#)

Here are [10 Word 2003 Tutorials in Video Format](#) from video-tutes.com. These will teach and show you how to do things in Word such as using templates, working with tools and menus, creating tabs and spacing, tracking changes, working with graphics, using the insert feature, creating web pages, importing spreadsheets from Excel, and using tables and the control toolbox.

Word 2003 Video Tutorials:

- [Working with Templates](#)
- [Tools and Menus](#)
- [Tabs and Spacing](#)
- [Track Changes](#)
- [Importing Graphics](#)
- [The Insert Menu](#)
- [Working with Web Pages](#)
- [Importing Excel](#)
- [Using Tables in Word](#)
- [Control Toolbox Functions](#)

[382-page Excel 2003 Training Manual](#)

Here is a well written, illustrated 382-page [Excel 2003 Training Manual](#), hosted by Purdue University. This Excel training document shows you how to use all of the basics features of Excel, along with most of the intermediate and advanced topics as well. Its divided into 12 chapters, each having detailed lessons demonstrating Excel tasks using step-by-step instructions and exercises for applying what you've learned. A review is included at the end of each chapter to help you remember the topics

presented. It also offers a quiz and a homework assignment where you can put your new skills into practice. This Excel training manual is 13.2mb in size and is in pdf format. Purdue also provides this illustrated [Excel 2003 Quick Reference](#) document (2 pages, 155kb, pdf format).

Table of Contents of Excel Training Manual:

Chapter One: The Fundamentals

- Menus, Toolbars and Creating a New Workbook
- Worksheets: Navigation, Entering Labels and Values
- Calculating Value Totals with AutoSum
- AutoSum, AutoFill, and Entering Formulas
- Previewing and Printing a Worksheet
- Getting Excel Help

Chapter Two: Editing a Worksheet

- Entering Dates and using AutoComplete
- Editing, Cutting, Copying, and Pasting Cells
- Absolute and Relative Cell References
- Inserting and Deleting Cells, Rows, and Columns
- Using Undo, Redo, and Repeat
- Spell Check and Find / Replace Data
- Inserting Cell Comments
- Recovering Workbooks

Chapter Three: Formatting a Worksheet

- Formatting Fonts and Values
- Adjusting Row Height and Column Width
- Cell Alignment, Borders, Colors and Patterns
- Using AutoFormat and Creating a Custom Number Format
- Creating, Applying, and Modifying a Style
- Formatting Cells with Conditional Formatting
- Merging Cells, Rotating Text, and using AutoFit

Chapter Four: Creating and Working with Charts

- Creating, Moving and Resizing Chart s
- Formatting and Editing Objects in a Chart
- Changing a Chart's Source Data and Type
- Adding Titles, Gridlines, and a Data Table
- Formatting a Data Series and Chart Axis
- Using Custom and 3-D Charts
- Chart Fill Effects

Chapter Five: Managing Your Workbooks

- Switching, Inserting and Deleting Worksheets
- Renaming and Moving Worksheets
- Splitting and Freezing a Window
- Referencing External Data
- Creating Headers, Footers, and Page Numbers
- Specifying a Print Area and Controlling Page Breaks
- Adjusting Page Margins and Orientation
- Protecting a Worksheet and Hiding Columns, Rows and Sheets
- Working with Templates
- Consolidating Worksheets

Chapter Six: More Functions and Formulas

- Formulas with Several Operators and Cell Ranges
- Insert Function Feature
- Using the IF Function to Create Conditional Formulas
- Displaying and Printing Formulas
- Fixing Formula Errors
- Mathematical, Financial, Date and Time, Statistical, and Database Functions

Chapter Seven: Working with Lists

- Working with Lists and Adding Records
- Finding, Deleting, and Sorting Records in a List
- Filtering and Creating a Custom AutoFilter
- Using an Advanced Filter
- Copying Filtered Records
- Data Validation

Chapter Eight: Automating Tasks with Macros

- Recording and Playing Macros
- Adding a Macro to a Toolbar
- Editing a Macro's Visual Basic Code
- Prompting for User Input
- Using the If...Then...Else Statement

Chapter Nine: Working with Other Programs

- Inserting an Excel Worksheet into a Word Document
- Modifying an Inserted Excel Worksheet
- Inserting a Linked Excel Chart in a Word Document
- Inserting a Graphic into a Worksheet

Chapter Ten: Using Excel with the Internet

- Adding and Working with Hyperlinks
- Workbook as a Non-Interactive or an Interactive Web Page
- Import an External Data Source
- Refresh a Data Source and Set Data Source Properties

- Create a New Web Query

Chapter Eleven: Data Analysis and PivotTables

- Creating a PivotTable
- Specifying the Data a PivotTable Analyzes
- Updating PivotTable's Calculation and Display
- Formatting and Charting a PivotTable
- Subtotals for PivotTables
- Using Database and Lookup Functions

Chapter Twelve: Advanced Topics

- Hiding, Displaying, and Moving Toolbars
 - Customizing Excel's Toolbars
 - Password Protecting a Workbook
 - Sharing a Workbook and Tracking Changes
 - Merging and Revising a Shared Workbook
 - Using Detect and Repair
-

[5 Free Excel 2003 Training Documents](#)

Here are five great free Excel 2003 Training Documents, hosted by Villanova University. These will help you become a better Excel user and more proficient at using many Excel features, such as previewing and printing spreadsheets, entering formulas and functions, and creating and formatting charts.

[Excel 2003: Creating & Formatting Spreadsheets](#) (41 pages, 199kb, pdf)

- Lesson 1: Exploring Excel
- Lesson 2: Using Basic Workbook Skills
- Lesson 3: Working with Ranges
- Lesson 4: Formatting Numbers
- Lesson 5: Formatting Text
- Lesson 6: Formatting Cells
- Lesson 7: Formatting Columns and Rows
- Lesson 8: Copying and Moving Data

[Excel 2003: Previewing & Printing Spreadsheets](#) (23 pages, 94kb, pdf)

- Lesson 1: Printing

- Lesson 2: Using Page Setup
- Lesson 3: Using Large Worksheets
- Lesson 4: Working with Views

[Excel 2003: Creating Simple Formulas](#) (12 pages, 63kb, pdf)

- Lesson 1: Creating Simple Formulas
 - Using Formulas
 - Entering Formulas
 - Using Functions
 - Using the AutoSum Button
 - Entering Basic Functions
 - Inserting Functions into Formulas
 - Editing Functions
 - Using the AutoCalculate Feature
 - Using Range Borders to Modify Formulas
 - Checking Errors

[Excel 2003: Creating and Editing Excel Charts](#) (27 pages, 176kb, pdf)

- Lesson 1: Creating Charts
- Lesson 2: Formatting Charts
- Lesson 3: Advanced Charting

[Excel 2003: Tips for Working with Data in Excel](#) (2 pages, 31kb, pdf)

- Selecting Data
- Editing Data
- Formatting Data
- Functions and Formulas

[PowerPoint 2003 Training Manual from Purdue University](#)

Here is an excellent 297-page [Training Manual for PowerPoint 2003](#), freely available from Purdue University. This comprehensive PowerPoint training guide is divided into ten chapters, with each chapter containing several lessons covering related PowerPoint features and topics. Each lesson teaches a new feature or task using step-by-step instructions and provides an exercise for hands-on-experience. It

also gives you illustrated diagrams, informative tables, and an index which is handy for looking up to find out more about a topic or feature. A review is included at the end of each chapter to help you absorb and retain all that you have learned. This review contains a brief recap of everything covered in the chapter's lessons, a quiz to assess how much you've learned, and a homework assignment where you can put your new skills into practice. The manual is aimed at both beginners and more advanced users of PowerPoint. Its 9.0 mb in size and in pdf format. Purdue also makes available for download this [PowerPoint 2003 Quick Reference Card](#) (2 pages, 494kb, pdf) and this [PowerPoint XP \(2002\) Training Manual](#) (36 pages, 4.9mb, pdf).

Table of Contents of PowerPoint 2003 Training Manual:

Chapter One: The Fundamentals

- Using Menus and Toolbars
- Creating a New Presentation
- Creating a Presentation from a Template
- Viewing Your Presentation
- Printing Your Presentation

Chapter Two: Editing a Presentation

- Inserting Slides and Text
- Using the Outline Pane
- Replacing, Deleting, and Pasting Text
- Working with a Presentation's Outline
- the Slide Sorter View
- Adding Notes to Your Slides
- Working with Multiple Windows
- Recovering Your Presentations

Chapter Three: Formatting Your Presentation

- Using the Formatting Toolbar and Font Dialog Box
- Using the Format Painter
- Using the Slide Master
- Choosing a Color Scheme and Background
- Working with Bulleted and Numbered Lists
- Changing Paragraph Alignment and Line Spacing
- Adding Headers and Footers
- Working with Tabs and Indents

Chapter Four: Drawing and Working with Graphics

- Drawing on Your Slides
- Adding, Arranging, and Formatting Text Boxes
- Resizing, Moving, Formatting, and Deleting Objects
- Inserting and Formatting Pictures

- Aligning and Grouping Objects
- Drawing AutoShapes
- Flipping, Rotating, and Layering Objects

Chapter Five: Working with Tables and WordArt

- Working with Tables
- Adjusting Column Width and Row Height
- Inserting and Deleting Rows and Columns
- Adding Borders, Shading and Fills to Tables
- Inserting and Formatting a WordArt Object

Chapter Seven: Delivering Your Presentation and Charts

- Using Slide Transitions and Animations
- Slide Show Timings
- Packaging and Copying a Presentation to CD
- Creating and Modifying a Chart
- Creating and Modifying an Organization Chart

Chapter Eight: Working with Multimedia

- Inserting Sounds
- Adding Voice Narration to Your Slides
- Automating Multimedia in Your Presentation

Chapter Nine: Working with Other Programs and the Internet

- Inserting a Slide into a Microsoft Word Document
- Embedding a Microsoft Excel Worksheet into a Slide
- Modifying an Embedded Object
- Inserting a Linked Excel Chart
- Importing and Exporting an Outline
- Using Hyperlinks
- Saving a Presentation as a Web Page

Chapter Ten: Advanced Topics

- Hiding, Displaying, and Moving Toolbars
 - Customizing PowerPoint's Toolbars
 - Adding Comments to a Slide
 - Customizing PowerPoint's Default Options
 - Recording, Playing and Editing a Macro
-

[Five Outlook Training Documents](#)

Microsoft Outlook is an email messaging and personal information manager, or PIM. Outlook lets you send and receive e-mail messages, schedule appointments, and organize your contacts and addresses. It also reminds you of tasks you need to complete. Here are five Outlook Training documents available from Purdue University, including two comprehensive Outlook training manuals, whose contents are listed below. These will train and show you how to use all of the features of Outlook.

- [Outlook 2003: Quick Tips](#) (2 pages, 267kb, pdf format)\
- [Outlook: Core Skills](#) (10 pages, 2.4mb, doc format)
- [Outlook 2003: What's New & Different](#) (5 pages, 664kb, doc format)

[134-page Outlook Training Manual](#)

(4.9mb, pdf)

Chapter One: The Fundamentals

- the Outlook Screen
- Using the Navigation Pane, Menus, and Toolbars
- Dialog Boxes
- Keystroke and Right Mouse Button Shortcuts
- Getting Help
- Printing an Item

Chapter Two: Using E-mail

- Composing and Sending E-mail
- Message Options
- Receiving and Sorting Messages
- Replying to and Forwarding a Message
- Attach a File to a Message
- Opening an Attachment

Chapter Three: Using the Address Book

- Add Entries to Address Book
- Searching and Editing Entries in the Address Book
- Creating a Distribution List
- Deleting Contacts and Distribution Lists

Chapter Four: Using the Contacts List

- Adding, Editing, and Deleting a Contact
- Adding a Sender to the Contacts list
- Changing Views and Using the Actions Menu

- Printing the Contacts list

Chapter Five: Organizing and Finding Information

- Using the Advanced Find Feature
- Create and Use Folders to Organize Information
- Renaming, Copying, Moving, and Deleting a Folder
- Modifying and Deleting Search Folders

Chapter Six: Advanced E-mail Features

- Saving Draft Messages
- Using the Out of Office Assistant
- Inserting a Signature
- Setting up Junk E-Mail Filter
- Blocked and Safe Senders Lists

[75-page Outlook Calendar Training Manual](#)

The Calendar lets you keep track of appointments and schedule. This training document will show you how to create and reschedule appointments and events, how to add a reminder to your appointments, and how to view your schedule using several Calendar Views. You'll also learn how to set up a re-curring appointment, such as a weekly staff meeting. (3.1mb, pdf)

Table of Contents of Calendar Training:

Chapter One: Using the Calendar

- Scheduling an Appointment
- Editing and Rescheduling Appointments
- Scheduling an Event and Setting Reminders
- Configuring Calendar Options
- Recurring and Color-Coding Appointments
- Arranging Appointments and Events
- Using the TaskPad

Chapter Two: Using the Tasks List

- Using the Tasks List
- Creating a Recurring and Regenerating Task
- Changing Task Views
- Arranging Tasks

Chapter Three: Collaborating with Other Users

- Scheduling a Meeting
- Reply to a Meeting Request
- Using Group Schedules

- Set Free/Busy Options and Publishing Your Calendar on the Internet
 - Sharing Your Calendar and Other Outlook Folders
 - Giving Delegate Permissions
 - Using Public Folders
-

[2-page Microsoft Access 2003 Quick Reference Card](#)

Here is a [Microsoft Access Quick Reference Card](#), hosted by Purdue University. This Access support document is 2 pages in length, is in pdf format, and its file size is 285kb. The Access database features and topics covered by this quick reference are listed below.

Access Features Described:

The Standard Toolbar

Keyboard Shortcuts:

- General
- Navigation - Go To
- Editing
- Design View

Working with Database Objects:

- Tables
- Queries
- Forms
- Reports
- Pages
- Macros
- Modules

Working with Data:

- The Datasheet Toolbar
- The Navigation Bar:
 - Add a new record
 - Select a record
 - Delete a record
 - Find and Replace data in a table

- Sort data
- Filter by Selection
- Filter by Form

Forms and Reports:

- Create a Form with a Wizard
- Create a Report with a Wizard
- Toggle between Form/Report and Design View

Creating and Designing Tables:

- Create a New Table with a Wizard
- Create a New Table from Scratch
- Data Types

Queries:

- Create a Select Query
- Switching Views
- Calculate Total Values
- Query Examples

3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

[70-page Flash MX Training Manual](#)

Flash videos and movies consist of multi-media graphics, text, and animations that are designed for web applications and sites. Flash contents is made up of vector graphics, and also imported video, bitmap graphics, and sounds. As a web designer and developer, you can add user interactivity to your Flash movies to make it more attractive and compelling for your visitors. You can also use Flash to create navigation controls, animated logos, and animations with synchronized sound. Flash

development files are .fla type files and contain all the data necessary for developing and testing the content. The Flash movies that a visitor or user sees are produced from a published .fla file and end with the .swf extension.

Here is a 70-page [Flash MX Training Manual](#), from Purdue University, that will show and teach you many of the features of Flash and how to create and present Flash presentations and movies. The Flash topics covered by this training document are listed below in the table of contents. (607kb, pdf format)

Table of Contents of Flash MX Training Manual:

Getting Started

- System requirements
- Installing Flash

About Flash MX and General Overview

- General Flash settings and features
 - Stage & work area of Flash MX
 - Using the grid
 - Using guides
 - Using rulers
 - Creating a new document/template
 - Using Scenes & Scene Panel
 - Using the timeline
 - Changing the location of the playhead
 - Using frames & keyframes
 - Working with Frames and Keyframes in timeline
 - Creating frame labels & comments in the timeline
- Using layers
 - Creating layers and layer folders
 - Viewing layers and layer folders
 - Organizing layers & layer folders
 - Using Guide Layers

Drawing in Flash MX

- Vector Vs Bitmap
 - Vector graphics
 - Bitmap graphics
- Flash drawing & painting tools
 - Drawing with the Pencil tool
 - Drawing with the Pen tool
 - Painting using the brush tool
 - To paint with the Brush tool:
 - Reshaping graphics using the Arrow tool

Erasing
Snapping

Using Colors in Flash MX

Using stroke and fill colors
Working with solid colors/gradients using the color mixer
Locking a gradient or bitmap to fill the stage

Importing Artwork, Video, & Audio

Formats you can import
Working with Artwork
 Using the property inspector to work with bitmaps
 Applying a bitmap fill
 Breaking apart a bitmap
 Converting Bitmaps to Vector Graphics
Working with Video
 How to Import Video
 To update an embedded video clip editing in an external editor
 To replace an embedded video clip with another video clip
Working with Audio
 To import audio
 To add a sound to a movie
 Add sounds to buttons
 Using the sound-editing control panel
 To edit a sound file:
 To stop and start a sound at an Ending Keyframe

Transforming Shapes & Graphics

Transforming objects freely
Modifying shapes using the Envelope modifier
Scaling objects
Rotating objects
Skewing objects

Symbols, Instances, & Library assets

Types of symbol behavior
Creating Symbols
 To convert selected elements to a symbol:
 To create a new empty symbol:
Duplicating Symbols
 To duplicate a symbol using the Library panel:
 To duplicate a symbol by selecting an instance:
Creating Instances
 To create a new instance of a symbol:
 To apply a custom name to an instance:

Creating buttons

Creating Animations

Motion and Shape tweening overview

Frame by Frame animation overview

Creating Keyframes

Representation of animations in the timeline

Motion Tweening Instances and Groups

Shape Tweening

Action Scripts

Using the Actions Panel

To display the Actions panel, do one of the following:

To activate the Actions panel:

To navigate through the Actions toolbox, do the following:

Actions Panel in the normal mode

To display the actions panel in normal mode

To view a description of an action, do one of the following:

To add an action to the script panel, do one of the following

To delete an action

To relocate a statement in the action script window

To work with parameters

To search for text in a script, do one of the following

To navigate between scripts

To resize the actions toolbox or script panel

To view line numbers in the script panel

To print actions

Assign Actions to frames and buttons

To assign an action to a frame in the timeline

To test a movie and actions

To Assign actions to buttons

To assign an action to a button:

Flash MX and Accessibility

Publishing the Flash movie

To set general publish settings for a Flash document

[44-page Fireworks MX Training Manual](#)

Fireworks MX is an application for designing graphics to use on website and web applications. By using Fireworks' tools and features, you are able to create and manipulate both vector and bitmap graphics within a single file. Computer graphics fall into two main categories: bitmap and vector. You can work with both types of graphics in Fireworks. Understanding the difference between the two helps as you create, edit, and import artwork. Bitmap images use a grid of colors known as pixels to represent images. Each pixel is assigned a specific location and color value. Vector graphics are made up of lines and curves defined by mathematical objects called vectors. Vectors describe an image according to its geometric characteristics. Fireworks makes it easy to optimize and prepare your graphic files for your web site. With Fireworks, for example, you can shrink the size of web graphic files without losing quality, so they download faster.

This is a 44-page [Fireworks MX Training Manual](#), hosted by Purdue University. It will help you become proficient at using many of the important tools and features that Fireworks offers. By using this training manual, you'll learn Fireworks concepts such as opening, importing, and saving files, finding your way around the Fireworks environment, and working within a file. You'll also learn how to add Live Effects, use Filters, work with Layers, create Slices, and optimize and export your graphic and image files. (1.59mb, pdf format)

Table of Contents of Fireworks Training Manual:

Getting Started

- System requirements
- About Fireworks MX

Understanding Computer Graphics

- Image size and resolution
- Bit depth
- The importance of file size in web design
- Web image file formats
 - GIF format
 - JPEG format

The Fireworks Work Environment

- Stage Area
- Menus
- Tool Box Panel
- Properties Inspector
- Tool Panels
- Creating a new document

Editing Digital Photos or Previously Created Graphics

Editing Photos/Bitmaps

Adding Live Effects

Live Effects Tools and How to Apply Them

- Applying beveled edges

- Applying Embossing

- Applying Shadows and Glows

- Creating Custom Live Effects

Using Filters

- Adjusting Color

Creative Effects

Using Layers

Activating a Layer

Adding and Removing Layers

Viewing Layers

Organizing Layers

Protecting Layers and Objects

Merging Objects in the Layers Panel

Sharing Layers

Using Slicing in Fireworks MX

Creating and Editing Slices

Creating HTML Slices

Creating Non-Rectangular Slices

Defining How to Export HTML Tables

Optimizing and Exporting Images

What is Optimizing?

The Export Wizard

Optimizing GIFs, PNGs, TIFFs, BMPs, and PICTs

Choosing a Color Palette

Making areas transparent

Exporting from Fireworks MX

Exporting a Single Image

Exporting a Sliced Image

Exporting Selected Slices

Exporting HTML

[Photoshop Tutorials from Tutorialman](#)

[TutorialMan](#) specializes in offering many Photoshop Tutorials that you will find useful in learning many of the features and functionality of this popular graphics and imaging editing application. It provides both Photoshop tutorial links and Photoshop tutorial content. The categories are listed and linked below.

Photoshop Tutorial Categories at Tutorialman:

- [Web Graphics Photoshop Tutorials](#)
 - [PS Basics Photoshop Tutorials](#)
 - [Layouts Photoshop Tutorials](#)
 - [FX \(Effects\) Photoshop Tutorials](#)
 - [Digital Art Photoshop Tutorials](#)
 - [Text Photoshop Tutorials](#)
 - [Miscellaneous Photoshop Tutorials](#)
 - [TutorialMan Photoshop Tutorials](#)
 - [3D Tutorials](#)
 - [3D Resources](#)
-

[20 Photoshop Tutorials from TrueCG](#)

Here are [20 nicely illustrated, step-by-step Photoshop Tutorials](#) from [TrueCG](#). These will take you through the steps to create various text, image, and shape effects using Photoshop, along with how to effectively use Photoshop's Pen Tool.

Photoshop Tutorials from TrueCG:

[Grungy Poster](#)

This Photoshop tutorial demonstrates how to make a grungy poster.

[Quick Nebulas](#)

For this tutorial, you'll need a star field for the background.

[Nuclear Blast Font Effect](#)

How to make a nuclear blast font Effect.

[How to Make Segmented Rings](#)

Use Photoshop to make segmented rings that can be used for logo designs.

[How to Make a cracked ice](#)

Learn how to create a cracked ice Effect using Photoshop.

[Make a metal looking text](#)

Discover how to create a metallic Effect for the text.

[Make a Page Curl Effect](#)

Find out how the page curling Effect can be made.

[Make a Radial Text](#)

This shows you how to create a radial text, without distorting the text.

[Making a Tech Background](#)

Learn how to create a sci-fi like tech background.

[Making a Barcode](#)

How to create a barcode picture in photoshop.

[Making a Metallic Sphere](#)

Find out how to create a metallic sphere.

[Making a Vinyl Record](#)

Use Photoshop to create a vinyl record.

[Making the Shield](#)

Learn how to create a shape that resembles the shield.

[Advanced Glow Effect](#)

How to make an advanced glow effect in Photoshop.

[Technical Sketch](#)

Make a technical sketch using Photoshop's Pen tool.

[Make a Candy Cane](#)

Create a candy cane using the Pen tool.

[Cut out Images with a Pen tool](#)

How to precisely cut images with the Pen tool save shapes from cut outs.

[Pen Tool](#)

Here is a quick tutorial on using the Pen tool in Photoshop.

[Simple Planet](#)

A cool looking planet made in photoshop in 5 minutes.

[Simple Star Field](#)

If you need a star scene or background, take a look at this tutorial.

[52-page Dreamweaver MX Training Manual](#)

Here is a 52-page [Dreamweaver MX Training Manual](#), hosted Purdue University. This training manual will show and teach you many important Dreamweaver features that you need to know, so you can become more proficient at using this Web Design and Development application. Topics covered include: Panel Groups, the Property Inspector, Dreamweaver Templates and Library, Creating a Local Site, Page Properties, Fonts and Lists, Spell Check, Images, Tables, Locations and Paths, Linking, Navigation, Site Management, and Design Principles. This document is 538kb in length and in pdf format. Also available at this site are training docs for [Using Meta Tags in Dreamweaver](#) (2 pages, 150kb, doc format) and [Upgrading to Dreamweaver MX 2004](#) (4 pages, 3.0 mb, doc format).

Table of Contents of Dreamweaver MX Training Manual:

Planning Your Site

Site Structure

- Break Down Your Site Into Categories

- Decide Where To Put Items Such As Images And Sound Files

- Use the Same Structure for Local and Remote Sites

Planning Site Navigation

Template and Library Use

Exploring Dreamweaver

The Panel Groups

The Property Inspector

The Document Window

Viewing HTML Code

Creating a Local Site

How To Create a Local Site

Creating and Editing HTML Documents

To Create a Blank HTML Document in a New Document Window:

To Open An Existing HTML File:

To Create a New Document Based on a Template:

Setting Page Properties

How To Set Page Properties

Page Properties Defined

Changing the Title of a Page

Defining a Background Image or Page Color

Defining Default Text Colors

Adding Text

How To Add Text To Your Document:

Formatting Text Overview

Changing Font Characteristics

Changing the Color of Text

About Web-Safe Colors

Aligning Text and Elements

Creating Lists

List Properties

Checking Spelling

Working with Images

Inserting an Image

Image Properties

Aligning Elements

Resizing Images

Working with Tables

Inserting a Table

Adding Text and Images to a Table Cell

Selecting Table Elements

Setting Table Properties

Copying and Pasting Cells

Resizing Tables and Cells

Changing Column Widths

Clearing Column Widths and Row Heights

Nesting Tables

Splitting and Merging Cells

About Document Locations and Paths

Absolute Paths

Document-Relative Paths

Root-Relative Paths

Linking and Navigation

Creating Links

Linking to a Document

Linking to a Named Anchor

Creating an E-Mail Link

Site Management Overview

Associating a Remote Server with a Local Site

Putting files on a remote server

Getting Files From a Remote Server

Systematic Planning

- The Target Audience

- Goals and Objectives

Design and Development of the Web Site

Design Principles

Site Home Page

Length and Text Considerations of a Web Page

Graphics and Graphic Tools

Conclusion

References

[57 Illustrator CS2 Video Tutorials](#)

Here are [57 Illustrator CS2 Video Tutorials](#) from video-tutes.com. These Illustrator tutorials will teach you how to create and work with the following using Illustrator: vector graphics and shapes, the Pen and Brush Tools, text and fonts, slice and layers, blending colors, web icons, print design, 3-D maps, custom effects, custom libraries, and keyboard shortcuts. The graphics and artwork you'll create using these tutorials can afterwards be exported and used in Flash. These free tutorials are aimed at all types of Illustrator users, from those just starting out to more advanced users.

28 Basic Illustrator Video Tutorials:

- [Create & Outline Fonts](#)
- [Pattern Swatch](#)
- [Swatches](#)
- [Spray Can Shapes](#)
- [Spray Can Images](#)
- [Shape Morf](#)
- [Scale & Skew](#)
- [Rotate & Reflect](#)
- [Importing & Placing Images](#)
- [Pathfinder Subtract](#)
- [Pathfinder MinusBack](#)
- [Pathfinder Connect](#)
- [Smooth with Pencil](#)
- [PMS Colors](#)
- [Pen & Brush Tool](#)
- [Outlines Around Shapes](#)
- [Custom Brush Shapes](#)
- [Line Segment Tool](#)
- [Font with Gradient](#)
- [Text in a Circle](#)
- [Adding Blocks of Text](#)
- [Outlines Around Text](#)
- [Apply Text to a Path](#)
- [Picture Clipping](#)
- [Slice for Web](#)
- [Using Layers](#)
- [Blend Color Tool](#)
- [Print-ready Postcard](#)

29 Intermediate and Advanced Illustrator Video Tutorials:

- [Making Glossy Buttons](#)
- [Making Glossy Web Icons](#)
- [Creating Business Cards](#)
- [Creating a Letterhead](#)
- [Brushes in Illustrator](#)
- [Recording Actions](#)

- [Illustrator Templates](#)
 - [Automating Illustrator I](#)
 - [Automating Illustrator II](#)
 - [Spot Proofing Colors](#)
 - [Illustrator Screen Printing I](#)
 - [Illustrator Screen Printing II](#)
 - [Illustrator and Flash](#)
 - [Illustrator and Broadcast](#)
 - [SVG Export](#)
 - [Gradient Mesh Tool](#)
 - [Using Transparency](#)
 - [Productivity tools](#)
 - [Pseudo 3-D](#)
 - [3-D surface maps](#)
 - [Changing Photos to Paths](#)
 - [Painting with Text](#)
 - [Making Custom Libraries](#)
 - [Creating Swoosh Effects](#)
 - [Complex Highlights](#)
 - [Create Glass Effect](#)
 - [Gel Effects](#)
 - [Make a Business Card](#)
 - [Making the video-tutes text](#)
-

[InDesign CS2 and CS3 Tutorials](#)

Adobe's Indesign is a popular application for desktop publishing, object handling, and creating transparency effects for both text and graphics. These [InDesign CS2 and CS3 Tutorials](#) in video format from video-tutes.com will take you through and show you how to do many tasks using InDesign's features. You will learn how to create page layouts, print designs, and great effects. You will also learn keyboard shortcuts and how InDesign integrates with other Adobe software applications. These InDesign tutorials are aimed at all levels of users, from the beginner to the advanced.

Adobe InDesign CS2 Video Tutorials:

- [Runaround - Force Field](#)
- [New Document](#)
- [Adding Pages](#)
- [Drop Caps](#)
- [Pantone Spot Colour](#)
- [Paragraph Style](#)
- [Auto Page Number](#)
- [Business Card Setup](#)
- [Photoshop Clipping Path](#)
- [Linking Text Boxes](#)

More Advanced InDesign CS2 and CS3 Video Tutorials:

- [InDesign CS2 Tutorial: Formatting Paragraphs](#)
 - [InDesign CS2 Tutorial: Zooming and Changing Views](#)
 - [InDesign CS2 Tutorial: Navigating a Document](#)
 - [Creating Drop Shadows in InDesign CS3](#)
 - [New Features of InDesign CS3](#)
 - [Feathering with InDesign CS3](#)
 - [Creating and Applying Master Pages in InDesign CS3](#)
 - [Workflow of InDesign CS 3](#)
 - [Remove a picture background in 5 seconds](#)
 - [Adobe InDesign CS2 Tutorial: Footnotes](#)
 - [Creating and Applying Master Pages in InDesign CS3](#)
 - [InDesign CS3 Multi-place](#)
 - [Text Work Creative Sweet TV](#)
 - [Formatting Dynamic Text](#)
 - [Load Website Content Dynamically](#)
-
-

4) The Best New Free Web Development Training Sites

[Website Planning Guide and Checklist](#)

Here is a Website Planning Guide and a Website Checklist. These will help you make sure you have covered the tasks and activities you need to address when designing and deploying a website. Some of these items may not apply to your website, but you should at least review everything here so make sure you haven't forgotten anything.

Web Site Planning Guide:

Project name for this site.

Who is your primary audience?

Who is your secondary audience?

What is your goal or purpose in having a Web site?

How will your site serve your primary audience?

What type of information will your primary audience expect to find on your site?

What information do you have readily available to provide to your audience?

Make a list of types of information you expect to put on your site (i.e. hours, announcements, staff directory)

Generally, how will your site be structured or organized? (i.e. 4 levels deep, 5 pages each level)

What information will be or could be grouped together?

What other relationships or connections between information should be present?

Who will be part of the web site development team?

Who will serve as the Web Administrator for this site?

Who will be the Maintainer(s) for this site?

How will the different duties and responsibilities be assigned?

How often do you expect to update the content on your site?

How much time per week or month will you dedicate to updating the content on your site?

Who will be responsible for answering e-mail received from the comments link on the site?

List some words that you hope will describe your site when published: (i.e. professional, friendly)

How will you test your site?

- For readability?
- For content?
- For appropriateness for primary audience?
- For different browsers?

Web Site Checklist:

Text:

- Proofed for spelling errors
- Proofed for punctuation errors
- Written clearly, concisely, and coherently
- Tone and formality matches site's purpose
- Font style is standard and browser proportional
- Only text links are underlined
- Big enough to read, but not too large
- Easily read over page background

Navigation:

- Bars and buttons are clearly labeled
- Bars and buttons look the same throughout site
- Bars and buttons are in the same place throughout site
- Bars and buttons wording is representative
- Viewer can navigate easily to related information
- Viewer can navigate easily to site's home page
- Site map or index is available if a large site

Links:

- Wording is appropriate for page/site being linked to
- Internal site links are worded with keywords for your website
- No links are the wording 'Click here'
- Represented by graphics are clearly mark as links
- Color is consistent throughout site
- Connect to correct page or site
- Verified to be active and current

Graphics:

- Image files are optimized for size, eg. 50K or less
- Load quickly and appropriately
- All have been labeled with <ALT> tags
- Animated graphics do not detract from page content
- Animated graphics turn off by themselves

Content:

- Supports site purpose or mission
- Appropriate
- Accurate and complete
- Relevant for target audience

General Design of Site:

- Loads quickly
 - Consistent look and feel
 - Colors are from the browser safe palette
 - Color scheme is one of the 4 standard combinations
 - Frames, if used, do not obstruct viewing
 - Contact information is available on every page
 - Contact information is current on every page
 - Contact information includes an email link or link to a comments page
 - Footer on every page and includes
 - Author
 - Institution
 - Copyright
 - Last updated/revised
 - Page titles are descriptive
 - Meta tags have been included on every page
 - Author
 - Description
 - Keywords
 - Tested on several browser types and versions
 - Text-based browser
 - Tested on these screen resolutions
 - 800 x 600
 - 1024 x 768
 - 1280 x 720
 - Tested on Mac and PC platforms
 - Tested by a sample target audience
-

[HTML and CSS References and Examples](#)

Here are some excellent [HTML and CSS References](#) and many useful [HTML and CSS Coding Examples](#), from Java2s.com. These web development support documents will help you build your HTML and CSS skills with developing web sites. Areas covered include CSS Attributes, HTML Attributes, and all HTML Tags.

[HTML and CSS References](#)

1. [CSS Attributes and Javascript Style Properties](#)
2. [HTML Attributes Reference](#)
3. [HTML Tag Reference](#)

[HTML and CSS Code and Examples](#)

1. [Background Attributes](#)
2. [Basic Attributes](#)
3. [Basic Tags](#)
4. [Box Model](#)
5. [CSS Attributes and Javascript Style Properties](#)
6. [CSS Controls](#)
7. [Form Attributes](#)
8. [Form Style](#)
9. [Form Tags](#)
10. [Frame Attributes](#)
11. [Frame Tags](#)
12. [HTML](#)
13. [IE Firefox](#)
14. [Images](#)
15. [Layout](#)
16. [Layout Attributes](#)
17. [Link Attributes](#)
18. [Link Tags](#)
19. [List Attributes](#)
20. [List Style](#)
21. [List Tags](#)
22. [Marquee Attributes](#)
23. [Meta Tags](#)
24. [Microsoft Attributes](#)
25. [Object Attributes](#)
26. [Object Tags](#)
27. [Reference](#)
28. [Style Basics](#)
29. [Styles Tags](#)
30. [Table Attributes](#)
31. [Table Style](#)
32. [Table Tags](#)
33. [Text](#)

34. [Text Attributes](#)
 35. [Text Tags](#)
 36. [XML](#)
-

[JavaScript Tutorial, Reference, and Examples](#)

Java2s.com provides the following thorough and well written [JavaScript Tutorial](#), [JavaScript Reference](#), and [JavaScript Code Examples](#). The material covered by these pages will assist you in learning how to code many JavaScript effects for your websites, including using DHTML with JavaScript. They will also take you through the basics, if you need to start from the beginning with this web scripting language.

[JavaScript Tutorial](#)

1. [Language Basics](#)
2. [Operators](#)
3. [Statement](#)
4. [Development](#)
5. [Number Data Type](#)
6. [String](#)
7. [Function](#)
8. [Global](#)
9. [Math](#)
10. [Form](#)
11. [Array](#)
12. [Date](#)
13. [Dialogs](#)
14. [Document](#)
15. [Event](#)
16. [Location](#)
17. [Navigator](#)
18. [Screen](#)
19. [Window](#)
20. [History](#)

21. [HTML Tags](#)
22. [Style](#)
23. [DOM Node](#)
24. [Drag Drop](#)
25. [Object Oriented](#)
26. [Regular Expressions](#)
27. [XML](#)
28. [GUI Components](#)
29. [Animation](#)
30. [MS JScript](#)

[JavaScript Reference](#)

1. [Event Handlers Reference](#)
2. [Javascript Collections](#)
3. [Javascript Methods](#)
4. [Javascript Objects](#)
5. [Javascript Properties](#)

[JavaScript DHTML Code and Examples](#)

1. [Ajax Layer](#)
2. [Data Type](#)
3. [Date Time](#)
4. [Development](#)
5. [Document](#)
6. [Event](#)
7. [Event onMethod](#)
8. [Form Control](#)
9. [GUI Components](#)
10. [HTML](#)
11. [Javascript Collections](#)
12. [Javascript Objects](#)
13. [Language Basics](#)
14. [Node Operation](#)
15. [Object Oriented](#)
16. [Page Components](#)
17. [Security](#)
18. [Style Layout](#)

19. [Table](#)
 20. [Utilities](#)
 21. [Window Browser](#)
-

[57 JavaScript Tutorials from htmlgoodies](#)

Here are [57 JavaScript Tutorials, Techniques and Code Examples](#), courtesy of htmlgoodies.com. These JavaScript tutorials will teach and show you many features that you can use and apply on your web sites. If you are new to JavaScript, they will get you started with coding. If you're already coding JavaScript, they will help you learn some specific techniques to add interactivity to your web pages.

The JavaScript Diaries:

- [The JavaScript Diaries: Part 1](#) - How JavaScript can add interactivity to your web pages and keep them current
- [The JavaScript Diaries: Part 2](#) - Learn the parts of JavaScript and write your first script
- [The JavaScript Diaries: Part 3](#) - JavaScript operators: mathematical operators, comparison operators, assignment operators, logical (boolean) operators and more
- [The JavaScript Diaries: Part 4](#) - JavaScript functions: writing functions, naming rules, calling a function, global and local variables
- [The JavaScript Diaries: Part 5](#) - Adding complexity with conditional statements and loops
- [The JavaScript Diaries: Part 6](#) - Using using the Object() constructor: JavaScript objects, object properties and methods, and the constructor function
- [The JavaScript Diaries: Part 7](#) - Using browser-based objects
- [The JavaScript Diaries: Part 8](#) - Coding methods for the window object
- [The JavaScript Diaries: Part 9](#) - How to use the most common of the window event handlers
- [The JavaScript Diaries: Part 10](#) - Learn how to code JavaScript objects, and use their related properties and methods
- [The JavaScript Diaries: Part 11](#) - Start using JavaScript arrays

- [The JavaScript Diaries: Part 12](#) - Using multidimensional and associative arrays
- [The JavaScript Diaries: Part 13](#) - Work with and manipulate various types of arrays using properties and methods
- [The JavaScript Diaries: Part 14](#) - Use the Math object to perform mathematical operations and generate random numbers
- [The JavaScript Diaries: Part 15](#) - Display and manipulate the date and time

Learn the Basics of JavaScript:

- [JavaScript Basics Part 1](#) - First in this series of JavaScript tutorials: what JavaScript is, and shows you how to create your first script
- [JavaScript Basics Part 2](#) - Learn how to use and code if' and 'else' statements
- [JavaScript Basics Part 3](#) - How to validate a form on your page, and code using form fields and loops
- [JavaScript Basics Part 4](#) - Describes what functions and objects are in JavaScript and how to use them
- [JavaScript Basics Part 5](#) - Covers some of the native JavaScript objects: Strings, Numbers and Arrays.
- [JavaScript Basics Part 6](#) - Learn about the Document Object Model (DOM)
- [JavaScript Basics Part 7](#) - How to code using the document object and the window object
- [JavaScript Basics Part 8](#) - Understand Object-Oriented Design and how it relates to the JavaScript
- [JavaScript Basics Part 9](#) - Learn the basics of object-oriented programming in JavaScript: learn methods of inheritance, and how to use closures
- [JavaScript Basics Part 10](#) - How to code and use AJAX within JavaScript
- [JavaScript Basics Part 11](#) - How to understand errors and perform error handling
- [JavaScript Basics Part 12](#) - Learn about recursion and how it is used in JavaScript

JavaScript Primers:

- [JavaScript Primer #1](#) - Starting with the Basics
- [JavaScript Primer #2](#) - Error Messages
- [JavaScript Primer #3](#) - Dates and Times
- [JavaScript Primer #4](#) - Event Handlers: onMouseover
- [JavaScript Primer #5](#) - Some more Event Handlers
- [JavaScript Primer #6](#) - Prompts & Variables
- [JavaScript Primer #7](#) - The Concept of Properties

- [JavaScript Primer #8](#) - Hierarchy of Objects -
- [JavaScript Primer #9](#) - Creating a Function -
- [JavaScript Primer #10](#) - After-Effect Commands: onUnLoad and onMouseOut
- [JavaScript Primer #11](#) - Opening New Windows
- [JavaScript Primer #12](#) - Opening a Window with a Function
- [JavaScript Primer #13](#) - 'Confirm' Method (Intro to IF and ELSE)
- [JavaScript Primer #14](#) - Math Variables
- [JavaScript Primer #15](#) - Image Flip Using OnMouseOver
- [JavaScript Primer #16](#) - Image Flip With A Function
- [JavaScript Primer #17](#) - Calling Functions With Forms
- [JavaScript Primer #18](#) - Form Fields and the Value Property
- [JavaScript Primer #19](#) - Passing Information to the Function
- [JavaScript Primer #20](#) - Creating Random Numbers
- [JavaScript Primer #21](#) - Introduction to IF and Branching
- [JavaScript Primer #22](#) - IF/ELSE Statements
- [JavaScript Primer #23](#) - Producing Random Statements and Images
- [JavaScript Primer #24](#) - 'For' Loops
- [JavaScript Primer #25](#) - 'While' Loops
- [JavaScript Primer#26](#) - Putting it all together: Functions from a Function
- [JavaScript Primer #27](#) - Putting it all together: A Side Show
- [JavaScript Primer #28](#) - Putting it all together: Animation
- [JavaScript Primer #29](#) - Putting it all together: Form Field Validation
- [JavaScript Primer #30](#) - So, Now What?

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

Windows XP Tutorials in Video Format

How to get the most from Windows: these tutorials will show you how to defragment your hard drives, rearrange your start menu items, add and remove programs, and more.

- [Defragging Hard Drives](#)
 - [Screen Readers](#)
 - [A to Z Program Menu](#)
 - [Working with WIN RAR](#)
 - [Show Icon When Connected](#)
 - [XP Network with Crossover](#)
 - [Editing Startup Items](#)
 - [Control Panel](#)
-

Windows XP Tutorials from Purdue University

These well written Windows XP tutorials and help documents from Purdue University are in Word .doc format.

- [Windows XP Basics: a Self-Study Guide](#)
 - [Windows XP: Backing Up Files](#)
 - [Windows XP: File Management Self-Study Guide](#)
 - [Windows XP: File Sharing & Securing](#)
 - [Windows XP: Permissions](#)
-

[Windows Vista Help and How-to from Microsoft](#)

Here are some good how to and support articles for Vista, direct from Microsoft. I have included the ones covering troubleshooting and backup/recovery below. Troubleshooting:

- [Prevent low memory problems](#)
- [What are error codes and how can I use them?](#)
- [Problems with installing updates](#)
- [Startup Repair FAQ](#)
- [Stop a program from running automatically when Windows starts](#)

File Backups and System Recovery

- [What to do if Windows won't start correctly](#)
- [Back up your files](#)
- [Back up and restore FAQ](#)
- [What is System Restore?](#)
- [System Restore FAQ](#)
- [What are the system recovery options in Windows Vista?](#)

[Windows Vista Tutorials from Vistax64.com](#)

This site offers many [Vista Forums](#) and [Vista Tutorials](#) that will help you learn how to manage and use this operating system more effectively and with less pain.

10 most read Vista Tutorials:

- [Windows Mail problems](#)
- [Windows Explorer Folder View settings](#)
- [Power Options and Sleep Mode Problems](#)
- [Repair Install For Vista](#)
- [The User Profile Service failed the logon. User profile cannot be loaded.](#)
- [Speed Up the Performance of Vista](#)
- [Take Ownership of file](#)

- [Check Disk - chkdsk](#)
- [Windows Mail Spell Check](#)
- [Administrator Account](#)

Featured Vista Tutorials:

- [Boot Screen - Change](#)
- [Boot Process: Windows Vista vs. Windows XP](#)
- [Bypass UAC](#)
- [Windows Mail - Restore or Remove from Default Programs](#)
- ["New Contact" and "New Contact Group" Button Missing](#)
- [Network Connection - Delete](#)

6) Software, Office and Computer Sites and Downloads Worth Mentioning

The following programs are totally Free, no popups, no adware, no spyware, and no shareware.

[RGS-CardMaster](#)

RGS-CardMaster is a personal phonebook and contacts manager that helps you keep track of all your addresses, phone numbers, fax, e-mail addresses and other contact information. It can interact with your phone dialer, fax software and email program and also print contact lists and address sheets. Other features include a detailed search option, export to CSV and MS Word mail merge document, integrated calendar, calculator and optional password protection.

[Calgoo Calendar](#)

Calgoo Calendar is a calendar application that can synchronize its data with Google Calendar, Outlook Calendar and iCal format. It enables you to manage multiple calendars and schedules, contacts and tasks online and offline. Furthermore, you can also share your agenda and schedule with your Facebook friends. Calgoo Calendar provides a drag&drop interface with daily, weekly and monthly views, as well as a task list. You can maintain up to 3 calendars in the free version calendars and combine them in the same view area with color coded event fields.

[Diary Dominator](#)

Diary Dominator is a personal diary program that allows you to add daily notes along with indicators for your mood, health and current weather conditions. You can style your daily entry by using common word processor options (font, color, bold etc) and also insert images or objects, set a background color and more. Diary Dominator offers optional password protection and encryption (Blowfish) to keep your diary entries private. Other features include export to RTF, print options, wallpaper changer and system tray support.

[CSS-BuMa](#)

CSS-BuMa enables you to create CSS web navigation buttons without the need to write any CSS code. The program offers a WYSIWYG interface to configure the appearance of the buttons, including font, size, color, background images, border and more. It comes with several example templates and background images that can be used to create navigation buttons quickly and easily, or you can also create custom designs from scratch. CSS-BuMa can create vertical and horizontal button designs. The program offers an internal preview and generates the complete CSS and HTML code for you, ready to be copied and pasted into your web page.

[WinPdf](#)

WinPdf is a virtual printer driver that enables you to convert any printable document to PDF format. Just select the WinPDF printer entry instead of your regular paper printer and the file will be saved as PDF document. You can specify a default output folder and also send the PDF file by email.

[Xenu`s Link Sleuth](#)

Xenu`s Link Sleuth is a multi-threaded spidering software that checks Web sites for broken links. Link verification is done on "normal" links, images, frames, plug-ins, backgrounds, local image maps, style sheets, scripts and java applets. The program displays a continuously updated list of URLs which you can sort by different criteria. A full report can be produced at any time. Xenu also allows you to include/exclude certain links from verification. This is one of the best free link checkers available.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

October 2008 Question of the Month:

What type of software will win out in the future, traditional client-based rich applications or web-based applications?

Answer:

The answer will, in all probability, be a mixture of the two. There are limitations and drawbacks to both approaches, and therefore I believe the future for software will probably be a blend of the best features of both.

Here is a well thought-out article explaining what the future of software may be: [Melding the Web and the Desktop](#). This article discusses important changes that will be coming with respect to web-based and desktop software applications, especially in regards to Microsoft, Adobe, and Google. In this model, end users will be using hybrid desktop/web-based applications to perform their tasks anywhere and anytime. This is possible because of the emergence of new technologies such as AJAX, model driven development, web services, and composite applications, which make it much easier for individual users to customize an application, share data across applications easier, and perform zero configuration and seamless updates. Software will need to take into account the important trends of personalization, mobility, multi-media, collaboration and applications that meet the needs of virtual teams.

However, here are a couple of points to remember:

- desktop access will still be a very important model for users that require complete access to all application data and functionality for the foreseeable future; and
- subscription or web-based applications potentially take away control users currently have over accessing their data.

I hope this helps you.

Scott Turton
Site Editor

EducationOnlineForComputers.com

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below and requesting more information. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

[EdComp.com:](http://www.edcomp.com/)
www.edcomp.com/

This is our new free computer and IT education and training search engine housing over 150,000 free training internet resources! Just type in a topic you're looking for and get tons of great web resources instantly. These search results are much better than the big search engines, like google. You can also check out our predefined search results page giving you tons of free training resources:

<http://www.edcomp.com/predefined.htm>.

[ITT Technical Institute: Choose from their many programs](#)

[University of Phoenix Online: Advance your career](#)

[DeVry: Online degrees for working adults](#)

EducationOnlineForComputers.com
www.educationonlineforcomputers.com

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

Copyright Notice: Please note that all of the items hyperlinked are copyrighted by their authors and/or publishers. You are expected to look for, read, and adhere to such notices. Downloaded and online material is copyrighted whether or not a copyright notice is present.

*****[EducationOnlineForComputers.com's Member Site](#)*****

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien> You can email Scott Turton with questions at scott_turton@educationonlineforcomputers.com

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
5. 45 of the Best, Completely Free Programs and Utilities.

To Subscribe to this Free monthly Newsletter of Computer Education, Training, & Tutorial Resources simply:

Go to this web page and use the subscribe form:

http://www.educationonlineforcomputers.com/newsletr_sub_unsub.html

Thank You!

scott_turton@educationonlineforcomputers.com

<http://www.EducationOnlineForComputers.com>