



Newsletter for [EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) Computer Software Education, Training & Tutorial Resources

***** ISSUE #7 - Sept. 2003 *****

<http://www.EducationOnlineForComputers.com>

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<http://www.EducationOnlineForComputers.com/newsletter7.html>

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In This Issue:

[1\)... Editor's Greeting](#)

[2\)... Best New Free Microsoft Office Training & Tutorial Sites](#)

[3\) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage,](#)

[and other Adobe and Macromedia Applications](#)

[4\)... Best New Free Web Development Training Sites](#)

[5\)... Best New Free Windows, Linux, Hardware & Computer Training](#)

[6\)... Software, Office and Computer Sites Worth Mentioning](#)

[7\)... Question of the Month about Software Training](#)

[8\)... Please Support Our Computer Training Mission](#)

1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

This is our 7th monthly Newsletter for our new site, EducationOnlineForComputers.com, giving you the most current Free online Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing (instructions at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see below 'Become a Member of EducationOnlineForComputers.com'.

My desire is that these free resources will help you with your computer education and training and are tools to advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

*** Current Issue ***

This issue describes a total of 32 Software and Computer training, learning and tutorial

web sites, with a total of 81 tutorial courses linked. It features many free Microsoft Office training tutorials for your learning profit and enjoyment.

For your convenience, this newsletter is also available to subscribers in HTML format at this special url: http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site: <http://www.intelligentedu.com>.

I wish you the best with your computer studies and learning.

Warm Regards,
Scott Turton Newsletter and Web Site Editor
<http://www.EducationOnlineForComputers.com>

**"Learn New Skills and Increase Your Earning Power
- With Free Online Computer Training!"**

***** [Become a Member of EducationOnlineForComputers.com](http://www.educationonlineforcomputers.com) *****

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

--> **Here is Your Reward for Subscribing to this Newsletter** <--

*** [Get Your Free Microsoft Office Forms and Templates](#) ***

Click here for tons of Free Office Forms and Templates: <http://tinyurl.com/7ibm>

Here's another special bonus for you: if you have a web site and want to increase it's traffic by 50%, we'll show you how - Click on this link to sign up at the best free traffic generator on the web today: <http://tinyurl.com/4i2x>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

Microsoft Office 2000 is a software suite that consists of different applications that perform various activities. MS Office 2000 is by far the most widely recognized software suite in the world.

Microsoft Office Training from University of Bristol:

What's new in Microsoft Office 2000:

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-r1/office00-r1.htm>

Basics of Microsoft Office 2000:

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-i1/office00-i1.htm>

A guided tour of Microsoft Office (42 pages):

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-t1/office00-t1.htm>

Supporting Microsoft Office 2000:

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-s1/office00-s1.htm>

Integrating Office 2000 - Putting it all together:

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-s1/office00-s1.htm>

Working with Graphics Objects in Office 2000:

<http://www.bris.ac.uk/is/selfhelp/documentation/office00-t3/office00-t3.htm>

Tutorials and Online Computer Workshops from Lehman College:

Word 97 and 2000 Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsword97.htm>

Excel 2000 Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsexcel2k.htm>

Outlook Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsoutlookex.htm>

FrontPage 2000 Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsfp2000.htm>

PowerPoint Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsppt.htm>

Access Tutorials:

<http://humanities.lehman.cuny.edu/techservices/wsaccess.htm>

Mailmerge Tutorial:

<http://humanities.lehman.cuny.edu/techservices/asstpdfs/mailmerge.pdf>

Publisher 2000 Tutorial:

<http://humanities.lehman.cuny.edu/techservices/publisher/pub2000.doc>

Getting Results using Office 97 by Microsoft:

<http://humanities.lehman.cuny.edu/techservices/GettingResults/CONT1.HTM>

A manual showing how to create memos, letters, mail merge, and many other documents.

PowerPoint Class from the University of Manchester:

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/index.shtml>

Working with Text

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/text/index.shtml>

Backgrounds:

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/bckgrnds/index.shtml>

Graphics

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/graphics/index.shtml>

Multimedia

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/dynpp/index.shtml>

Time saving Tips

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/timesave/index.shtml>

Interactive PowerPoint

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/interact/index.shtml>

Delivery

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/deliver/index.htm>

Publish to the Web

<http://www2.umist.ac.uk/isd/lwt/apt/ppclass/deliver/web/index.shtml>

The first 3 chapters of these online training courses from vtc.vom are available for Free:

Microsoft Word 2000:

<http://www.vtc.com/word2000.htm?dealercode=A168>

Microsoft Excel 2000:

<http://www.vtc.com/excel2000.htm?dealercode=A168>

Microsoft Project 2000:

<http://www.vtc.com/project2000.htm?dealercode=A168>

Microsoft Access 2000:

<http://www.vtc.com/access2000.htm?dealercode=A168>

Microsoft Outlook 2000:

<http://www.vtc.com/outlook2000.htm?dealercode=A168>

Office XP Tips and Resources from Microsoft.com:

OfficeXP Resources:

<http://support.microsoft.com/support/kb/articles/Q293/3/03.ASP>

Office XP Main Page:

<http://www.microsoft.com/office/default.asp>

Office XP Tips Center:

<http://office.microsoft.com/assistance>

Office XP Developers:

<http://msdn.microsoft.com/office/xp/>

PowerPoint Tutorials:

<http://www.magma.ca/~daoust/tutorials.html>

At the Makeover Zone, you will learn how easy it is to add professional polish to your PowerPoint presentations. With example projects, we will guide you in transforming your presentation with simple techniques that provide powerful results.

Project Management Articles and Tools:

http://www.projectmanagertraining.com/articles_pm.html

Contains an index of Project Management Articles and Tools. Over 20 different articles available including one on Microsoft Project

http://www.projectmanagertraining.com/art_msdiscuss.html.

Office 2000 Tutorials - links:

<http://www.uis.edu/~ctl/training/resources.htm>

This is a list of Microsoft Office Resources found by the University of Illinois. Includes Microsoft Word, Excel, PowerPoint, and Access.

3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

Tutorials from the TechWarehouse:

Photoshop:

Photoshop Tutorials:

http://www.techiwarehouse.com/Photo_Shop/Photo_Shop_Tutorial.html

35 Photoshop Tips:

http://www.techiwarehouse.com/Photo_Shop/index.html

Flash:

Flash Tutorial:

http://www.techiwarehouse.com/Flash/Flash_Tutorial.html

This tutorial covers the basic concepts of flash and animation and how to make a Flash movie.

28 Flash Tips:

<http://www.techiwarehouse.com/Flash/index.html>

Guides and Books from InformIT:

Photoshop Reference Guide:

<http://www.informit.com/topics/index.asp?guide=photoshop>

Flash Reference Guide:

<http://www.informit.com/...068>

Teach Yourself Photoshop in 14 Days:

<http://165.193.123.40/...B67>

Sams Teach Yourself CorelDRAW 8 in 24 Hours:

<http://165.193.123.40/...18A>

Teach Yourself Illustrator in 24 Hours:

<http://165.193.123.40/...1E0>

Acrobat Tutorial Links:

<http://www.acrobattraining.com/>

This site offers links in a weblog format to free Adobe Acrobat tutorials and resources. Includes tips for creating PDF eBooks and other types of documents.

Adobe GoLive Tutorials:

<http://www.adobe.com/web/tips/glvvtco/main.html>

This site contains dozens of training videos for Adobe GoLive 5 and GoLive 4. Includes Getting Started videos for both Macintosh and Windows.

Adobe PageMaker Tutorials:

<http://desktoppub.about.com/compute/desktoppub/msubpmkr.htm>

Access PageMaker tutorials for working with text and graphics. Learn how to generate PDF and HTML from PageMaker. Resolve prepress issues and get scripting lessons.

Desktop publishing tutorials from Lycos:

Tutorials for Quark Express, Microsoft Publisher, Adobe Pagemaker:

<http://www.corkrum.com/tutorials/publishing.html>

Adobe Pagemaker 6.5-Tutorials:

<http://howto.lycos.com/lycos/topic/1,,10+58+26068,00.html>

Adobe InDesign Tutorials:

<http://howto.lycos.com/lycos/topic/1,,10+55+26151,00.html>

Adobe FrameMaker Tutorials:

<http://howto.lycos.com/lycos/topic/1,,10+55+26033,00.html>

Adobe FrameMaker Projects:

<http://howto.lycos.com/lycos/topic/1,,10+55+26109,00.html>

Microsoft Publisher Tutorials:

<http://howto.lycos.com/lycos/topic/1,,10+58+26173,00.html>

4) The Best New Free Web Development Training Sites

HTML tutorials:

<http://www.lunarpages.com/htmlhelp.html>

This site contains some links to sites that provide help with creating HTML.

Code Toad:

<http://www.codetoad.com/>

Free HTML, JavaScript, Java, ASP, DHTML, Visual Basic and XML code tutorials and scripts are offered on this site.

Internet 101:

<http://www.winterwren.com/internet101/index.html>

This site has a nice tutorial that explains the basics of the Internet.

webTeacher Tutorial:

<http://www.webteacher.org/windows.html>

A self-paced online course that takes you through the following topics: Web Basics, Communicating, Multimedia, Home Page Construction, Peripherals and Utilities, and the Web in Classroom.

Sizzling HTML Jalfrezi - HTML Tutorial and Tips:

<http://vzone.virgin.net/sizzling.jalfrezi/enter.htm>

Sizzling HTML Jalfrezi is a comprehensive guide to writing web sites. Whether you're a beginner or a design professional, you'll find what you need here; quickly and clearly.

Internet Brothers HTML Tutorial:

http://internetbrothers.com/html_basics.htm

This free online course is broken into seven sections including HTML Tags, Manipulating Text, Hyperlinks, Graphic Images and more. You may begin at any time and work at your own pace. No registration is required.

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

System Setup Secrets for Windows XP:

<http://www.informationweek.com/story/showArticle.jhtml?articleID=12803122>

Fred's real-world, step-by-step advice for setting up a Windows XP-based PC in ways better than the defaults.

Operating System Tutorials form the TechWareHouse:

Linux:

<http://www.techiwarehouse.com/Linux/index.html>

Windows 2000:

<http://www.techiwarehouse.com/W2k/index.html>

Windows 98:

<http://www.techiwarehouse.com/W98/index.html>

Windows NT:

<http://www.techiwarehouse.com/WNT/index.html>

Windows XP:

<http://www.techiwarehouse.com/WXP/index.html>

Using Windows XP:

<http://www.microsoft.com/windowsxp/pro/using/default.asp>

Find out how to put the features of Windows XP Professional to work for you

Windows XP Tips:

http://www.dzfx.com/workshops/list/2/Windows_XP_Tips

Includes tips on System Restore, burning CDs, Keeping XP up to Date, and 20 other tips.

Introduction to Windows XP:

<http://www.certyourself.com/index.cfm?pageid=446>

This guide summarizes some important new features in Windows XP Professional from a 70-270 exam perspective.

10 Things to do First with Windows XP:

<http://www.winplanet.com/winplanet/tips/3942/1/>

Top Tips and Tweaks for Customization and Convenience

Windows XP - Revving The Engine:

Part 1:

<http://www.myitforum.com/articles/15/view.asp?id=3858>

With the release of Windows XP it appears that Microsoft was trying to woo the public with a pretty operating system and sacrificed speed for a little bit of visual appeal...

Part 2:

<http://www.myitforum.com/articles/15/view.asp?id=3861>

Here are some more tips and tricks to get you speeding down the Windows XP highway.

Part 3:

<http://www.myitforum.com/articles/15/view.asp?id=3860>

In the previous two articles we have been discussing ways of speeding up the Windows XP operating system in order to achieve more efficiency. Here are some more tips that will help you soar through your Windows XP experience.

6) Software, Office and Computer Sites and Downloads Worth Mentioning

Update your Microsoft Office with the latest Service Packs:

Office 2000 Service Pack 3:

<http://www.microsoft.com/downloads/...71033>

Office XP Service Pack 2:

<http://www.microsoft.com/downloads/...41033>

Office 97 Service Pack 1:

<http://www.microsoft.com/downloads/...91033>

Attachment Options:

<http://www.slovaktech.com/attachmentoptions.htm>

COM add-in by Outlook MVP Ken Slovak that adds an Attachment Security Options page to the Tools | Options dialog in Outlook 2002 to allow you to manage which file attachments are blocked

PocketKnife:

<http://www.xintercept.com/>

System tray add-in to quickly look up Outlook 2000 contacts, use contact data in Word 2000 letters and other documents, assign hotkeys to Outlook folders and tasks, dial contacts, and launch shortcuts.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

September 2003 Question:

Is there a good free learning and training site for average computer users to learn about things like computer security, operating systems and computer hardware?

Answer:

PC911: Friendly Computer Help in Plain English is one of the best resources for the average user to learn how to use and effectively administer a computer. It contains many helpful how-to guides that will help you fix problems, learn more about Windows, software, and hardware, understand your PC better, get more out of your PC, and much more.

Here is the link:

<http://www.pcnineoneone.com/howto.html>

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below and requesting more information. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

University of Phoenix Online: Advance your career:

<http://pontly.com/clk/aftauserafthepausulde>

DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

Free to Sell - The Ultimate eBook!

(lowest price on the web)

http://www.intelligentedu.com.com/free_to_sell.html

Search for IT Training:

<http://tinyurl.com/4133>

Computer Colleges:

<http://tinyurl.com/4132>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurmtataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts.

<http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures

<http://elilip.com/clk/tuonongzangtuzhuai>

EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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*****[EducationOnlineForComputers.com's Member Site](#)*****

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>

You can email Scott Turton with questions.

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
 2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
 3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
 4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
 5. 45 of the Best, Completely Free Programs and Utilities.
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