



Newsletter for [EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) Computer Software Education, Training & Tutorial Resources

***** ISSUE #8 - Oct. 2003 *****

<http://www.EducationOnlineForComputers.com>

This Newsletter is only sent to its subscribers and is available in November, 2003 on the web at <http://www.EducationOnlineForComputers.com/newsletter8.html>

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1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

This is our 8th monthly Newsletter for our new site, EducationOnlineForComputers.com, giving you the most current Free online Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing (instructions at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see below 'Become a Member of EducationOnlineForComputers.com'.

My desire is that these free resources will help you with your computer education and training and are tools to advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

*** Current Issue ***

This issue describes a total of 31 Software and Computer training, learning and tutorial

web sites, with a total of 88 tutorial courses linked. It features many free Microsoft Office training tutorials for your learning profit and enjoyment.

For your convenience, this newsletter is also available to subscribers in HTML format at this special url: http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site: <http://www.intelligentedu.com>.

I wish you the best with your computer studies and learning.

Warm Regards,

Scott Turton Newsletter and Web Site Editor

<http://www.EducationOnlineForComputers.com>

**"Learn New Skills and Increase Your Earning Power
- With Free Online Computer Training!"**

***** [Become a Member of EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) *****

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

--> **Here is Your Reward for Subscribing to this Newsletter** <--

*** [Get Your Free Microsoft Office Forms and Templates](#) ***

Click here for tons of Free Office Forms and Templates: <http://tinyurl.com/7ibm>

Here's another special bonus for you: if you have a web site and want to increase it's traffic by 50%, we'll show you how - Click on this link to sign up at the best free traffic generator on the web today: <http://tinyurl.com/4i2x>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

Microsoft Office 2000 is a software suite that consists of different applications that perform various activities. MS Office 2000 is by far the most widely recognized software suite in the world.

Software Tutorials from Grand Valley State University:

<http://www.gvsu.edu/it/faculty/softtutorials.htm>

Excel 2000 (MS Word format, 691 Kb):

<http://www.gvsu.edu/it/faculty/exc2000.doc>

Word 2000 (MS Word format, 938 Kb):

<http://www.gvsu.edu/it/faculty/word2000.doc>

PowerPoint 2000 (MS Word format, 712 Kb):

<http://www.gvsu.edu/it/faculty/ppt2000.doc>

Access 2000 (MS Word format, 851 Kb):

<http://www.gvsu.edu/it/faculty/acc2000.doc>

Publisher 2000 (MS Word format, 556 Kb):

<http://www.gvsu.edu/it/faculty/pub2000.doc>

Training from TechWarehouse:

<http://www.techwarehouse.com/index.html>

Word Tutorial:

http://www.techwarehouse.com/Word/Word_Tutorial.html

OutLook Tutorial:

http://www.techwarehouse.com/Outlook/Outlook_Tutorial.html This will be most handy for anyone using any version of Outlook or Outlook express. You'll learn all the hotkeys, tips and tricks

20 Outlook Tips:

<http://www.techwarehouse.com/Outlook/index.html>

Access Tutorial:

http://www.techwarehouse.com/MS_Access/Access_Tutorial.html This tutorial covers almost every part of Access database system. Its a sure shot for any beginner for MS Access.

Microsoft Office XP Tutorials from UBid Tech Help:

Introducing Office XP:

<http://www.service911.com/ubid/series/1,,10+57+34954+35106,00.html>

Make the Transition to Office XP:

<http://www.service911.com/...35320.html>

Office XPs Collaborative Features:

<http://www.service911.com/...349550.html>

Office XP: Word Basics Part 1:

<http://www.service911.com/...349660.html>

Office XP: Word Basics Part 2:

<http://www.service911.com/...34994.html>

Office XP: Work in Word Part 1:

<http://www.service911.com/...35005.html>

Office XP: Work in Word Part 2:

<http://www.service911.com/...35022.html>

Office XP: Excel Basics Part 1:

<http://www.service911.com/...351270.html>

Office XP: Excel Basics Part 2:

<http://www.service911.com/...35143.html>

Office XP: Work in Excel Part 1:

<http://www.service911.com/...35159.html>

Office XP: Work in Excel Part 2:

<http://www.service911.com/...35175.html>

Office XP: PowerPoint Basics Part 1:

<http://www.service911.com/...35191.html>

Office XP: PowerPoint Basics Part 2:

<http://www.service911.com/...35207.html>

Office XP: Work in PowerPoint Part 1:

<http://www.service911.com/...35223.html>

Office XP: Work in PowerPoint Part 2:

<http://www.service911.com/...35240.html>

Office XP: Access Basics Part 1:

<http://www.service911.com/...35256.html>

Office XP: Access Basics Part 2:

<http://www.service911.com/...35272.html>

Office XP: Work in Access Part 1:

<http://www.service911.com/...35334.html>

Office XP: Work in Access Part 2:

<http://www.service911.com/...35351.html>

Office XP: Use FrontPage Part 1:

<http://www.service911.com/...35288.html>

Office XP: Use FrontPage Part 2:

<http://www.service911.com/...35304.html>

Use Outlook XP & the Internet Part 1:

<http://www.service911.com/...35073.html>

Use Outlook XP & the Internet Part 2:

<http://www.service911.com/...35089.html>

Office XP: Use Publisher Part 1:

<http://www.service911.com/...35367.html>

Office XP: Use Publisher Part 2:

<http://www.service911.com/...35383.html>

Office Tutorials and Guides from the University of Maryland:

Excel Basics:

<http://www.lib.umd.edu/groups/learning/tutorials/excel-basics.xls> This will introduce you to using Microsoft Excel 97 to create spreadsheets and analyze your data. Download this tutorial and open it in Microsoft Excel to begin.

PowerPoint 97 for Beginners:

<http://www.lib.umd.edu/groups/learning/tutorials/ppt-basic.ppt> PowerPoint 97 for

Beginners is an introduction to the features of Microsoft's presentation tool. Download the accompanying exercise: <http://www.lib.umd.edu/groups/learning/tutorials/exercise-basic.ppt>

Intermediate PowerPoint 97:

<http://www.lib.umd.edu/groups/learning/tutorials/ppt-int.ppt> Intermediate PowerPoint 97 will demonstrate some of the advanced features of PowerPoint while reinforcing the basic concepts of presentations. Download the accompanying exercise: <http://www.lib.umd.edu/groups/learning/tutorials/exercise-int.ppt>

Word 97 for Beginners:

<http://www.lib.umd.edu/groups/learning/tutorials/word97basic.doc> Word 97 for Beginners will introduce you to the basic functions in Word that you'll need to get started. Download this guide and open it in Microsoft Word to begin.

Intermediate Word:

<http://www.lib.umd.edu/groups/learning/tutorials/word97.doc> Intermediate Word will expose you to some of Word's advanced features. Download this guide and open it in Microsoft Word to begin. You will also need [list.doc](http://www.lib.umd.edu/groups/learning/tutorials/list.doc) (<http://www.lib.umd.edu/groups/learning/tutorials/list.doc>) and [junk2.doc](http://www.lib.umd.edu/groups/learning/tutorials/junk2.doc) (<http://www.lib.umd.edu/groups/learning/tutorials/junk2.doc>).

Microsoft Word Tutorials:

<http://www.nailitnow.com.au/word/index.html>

Provides step-by-step tutorials that are made up of action steps. You do not have to read masses of explanatory text.

Microsoft Word 2000 Accessibility Features:

http://dawn.thot.net/cd/Word_2000_Tutorial.doc

This tutorial helps show you how to setup the accessibility features of Microsoft Word 2000.

3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

Web Publishing:

<http://docs.rinet.ru:8083/WebPub/>

This is an online book that goes through the steps of publishing a website to the Internet. Chapter 11 explains how to use Microsoft FrontPage.

Using Flash 5 (PDF File):

http://docsavage.compsci.buu.ac.th/~seree/lecture/Flash/using_flash_5.pdf

This 267 page tutorial guide takes you through the following topics: Flash Basics, Drawing, Color, Imported Artwork, Sound, Objects, Layers, Type, Symbols and Instances, Animation, Interactive and Printable Movies, and Publishing and Exporting. (4.057 mb)

Macromedia Flash Web Tips & Tricks from Graphics Unleashed:

<http://www.unleash.com/tipstricks/>

Flash and Graphics tutorials and resources. They bill themselves as the ultimate resource for graphics users, and this site really is. Many tutorials are offered to guide you with all the popular graphics tools, including Flash.

Dreamweaver MX Tutorials:

Dreamweaver Environment:

Properties Pane:

<http://www.uwec.edu/help/DreamweaverMX/env-properties.htm>

Text Properties Pane:

<http://www.uwec.edu/help/DreamweaverMX/prop-text.htm>

Images Properties Pane:

<http://www.uwec.edu/help/DreamweaverMX/prop-images.htm>

Tables Properties Pane:

<http://www.uwec.edu/help/DreamweaverMX/prop-tables.htm>

Insert Pane:

<http://www.uwec.edu/help/DreamweaverMX/env-insert.htm>

Default Font Options:

<http://www.uwec.edu/help/DreamweaverMX/fontopts.htm>

Dreamweaver Basics:

Creating a Site:

<http://www.uwec.edu/help/DreamweaverMX/site-new.htm>

Getting Started with Dreamweaver:

<http://www.uwec.edu/help/DreamweaverMX/b-start.htm>

Formatting Paragraphs:

<http://www.uwec.edu/help/DreamweaverMX/b-format.htm>

Additional Formatting:

<http://www.uwec.edu/help/DreamweaverMX/b-addfrmt.htm>

Horizontal Rules:

<http://www.uwec.edu/help/DreamweaverMX/b-horzrule.htm>

Inserting the Date and Time Display:

<http://www.uwec.edu/help/DreamweaverMX/datetime.htm>

Previewing in Netscape and Internet Explorer:

<http://www.uwec.edu/help/DreamweaverMX/b-preview.htm>

Cutting, Copying, and Pasting:

<http://www.uwec.edu/help/DreamweaverMX/b-cutcopy.htm>

Dreamweaver Links:

Linking to Internet Resources:

<http://www.uwec.edu/help/DreamweaverMX/lnk-net.htm>

Linking to Pages in Your Collection:

<http://www.uwec.edu/help/DreamweaverMX/lnk-coll.htm>

Creating Target Links:

<http://www.uwec.edu/help/DreamweaverMX/lnk-target.htm>

Dreamweaver Images:

Working with Images:

<http://www.uwec.edu/help/DreamweaverMX/img-work.htm>

Working with UW-Eau Claire Images and Graphics:

<http://www.uwec.edu/help/DreamweaverMX/img-uwec.htm>

Dreamweaver Colors: Working with Background Colors:

<http://www.uwec.edu/help/DreamweaverMX/col-page.htm>

Dreamweaver Tables: Getting Started with Tables:

<http://www.uwec.edu/help/DreamweaverMX/tb-start.htm>

An Introduction to Animation Techniques:

http://portal.cs.umass.edu/flash/flas/AnimationLecture_squished.swf

Ari's awesome lecture on Flash animation techniques, get's you thinking about visual and character design, model sheets, backgrounds, storyboards, animatics, loops, Disney's 12 principles of animation, and more.

Thinkdan:

<http://www.thinkdan.com/tutorials/photoshop.html>

This site has beginning to advanced Photoshop tutorials, including those for layers, gradient text, marquee select, shadows, grids, color, layer effects and masks, blurring, tinting, isolation, pattern effects, blending modes, montage, feathering, motion, wires and more.

Janee's Photoshop Tutorials:

<http://myjanee.home.insightbb.com/tutorials.htm>

This site offers you tutorials on shapes, pentools, brushes, lettering and text effects, textures and special effects, photo fixing and restoring, photo art, vectors, and more.

FrontPage 98 Tutorials:

<http://www.gvsu.edu/it/faculty/frontpage/index.htm>

Included in these tutorials is how to create a virtual classroom, displaying information, planning a website, and how to put it all together.

4) The Best New Free Web Development Training Sites

Philip and Alex's Guide to Web Publishing:

<http://philip.greenspun.com/panda/>

This guide goes through learning HTML, publicizing your site, user tracking, and more.

HTML - The Basics of Web Page Design:

<http://www.accesstechnologyinstitute.com/catalog/Samples/HTML/>

This free training course will introduce you to the basics of HTML. From an explanation of HTML through the addition of text, links and formatting to your document, this introduction will allow you to create your own web page for posting on the Word Wide Web.

HTML Tutorials from IUPUI:

HTML Basics:

http://www.iupui.edu/%7Ewebtrain/tutorials/html_basics.html

Beyond HTML Basics:

<http://www.iupui.edu/%7Ewebtrain/tutorials/beyond.html>

Creating Web Forms;

<http://www.iupui.edu/%7Ewebtrain/tutorials/forms.html>

Web Tables:

<http://www.iupui.edu/%7Ewebtrain/tutorials/tables.html>

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

myITforum: Windows Articles:

<http://www.myitforum.com/articles/15/section.asp>

Has numerous articles on all windows operating systems.

Windows & .Net Magazine Network:

<http://www.winnetmag.com/windowsnt20002003faq/Index.cfm?Ad=1>

Windows Articles and FAQs.

Windows 98 Tutorials:

<http://www.gvsu.edu/it/faculty/win98/index.htm>

File Organization, using the Windows 98 desktop, and multimedia capabilities.

Introduction to Information Technology:

<http://139.132.118.116/scc171/index.html>

This course emphasises the hardware and software components of microcomputer systems and examines the basic concepts, methods and tools that allow a person to work efficiently and effectively with information technology.

Digital Camera -VT Graphics Presentation:

<http://www.allupgrades.com/~abyers/moduleten/html/lessons/digitalcam.htm>

When you have completed this section you will be able to take a picture that is suitable for electronic presentation,download the file to your computer, save the file in a suitable format and send it over the Internet.

EasyType:

<http://www.easytype.com>

Interactive tutorials teaching touch typing. If your computer has speakers make sure they are on and turned up.

Printers:

<http://howto.lycos.com/lycos/step/1,,139+23896+16937,00.html>

How inkjet and laser printer work - a brief explanation of how these two types of printers work.

<http://howto.lycos.com/lycos/step/1,,139+23896+16936,00.html>

Select the right printer

Technical Hardware Tutorials:

<http://www.learn-c.com/index.html>

This site uses hands-on experiments to show the basics of how real things in the real world are controlled with computers. It's for anyone who is the least bit curious about monitoring and controlling such things as motors, lights and switches, or recording and playing everything from sound to the arm position on a robot.

6) Software, Office and Computer Sites and Downloads Worth Mentioning

Adobe Photoshop 7.0 Tryout:

Adobe Photoshop 7.0 software, the professional image-editing standard, helps you work more efficiently, explore new creative options, and produce the highest quality images for print, the Web, and anywhere else. Create exceptional imagery with easier access to file data; streamlined Web design; faster, professional-quality photo retouching; and more.

Download Windows version - 162.4MB:

<http://www.adobe.com/products/tryadobe/download.jhtml?ftpID=1917>

Download Macintosh version - 345.1MB:

<http://www.adobe.com/products/tryadobe/download.jhtml?ftpID=1918>

Download Adobe PageMaker 7.0 Tryout:

Adobe PageMaker 7.0 software is the ideal page layout program for business, education, and small- and home-office professionals who want to create high-quality publications such as brochures and newsletters. Get started quickly with templates, graphics, and intuitive design tools; work productively across Adobe applications; and easily leverage existing content to create customized communications. Note: The Tryout version will expire 30 days after it is installed.

Download Windows version - 65MB:

<http://www.adobe.com/products/tryadobe/download.jhtml?ftpID=1400>

Download Macintosh version - 84MB:

<http://www.adobe.com/products/tryadobe/download.jhtml?ftpID=1401>

Dreamweaver MX 2004 - Trial:

<http://www.macromedia.com/go/trydreamweaver>

Free registration is required for a free trial download of Dreamweaver MX 2004.

Flash MX 2004 - Trial:

<http://www.macromedia.com/go/tryflash>

Free registration is required for a free trial download of Flash MX 2004.

ASP.Net Web Matrix:

<http://www.asp.net/webmatrix/>

The ASP.Net Web Matrix is a free program that lets you use a WYSIWYG interface to create ASP.NET and HTML pages.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

October 2003 Question:

Are there any Tutorials on how to use Microsoft Money?

Answer:

Here are some sites that offer tutorials for Microsoft Money:

Learnthat.com:

<http://www.learnthat.com/courses/viewlets/money/index.shtml>

Microsoft Money Online User's Guide:

<http://www.microsoft.com/money/support/manual/>

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below and requesting more information. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

University of Phoenix Online: Advance your career:

<http://pontly.com/clk/aftauserafthepausulde>

DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

Free to Sell - The Ultimate eBook!

(lowest price on the web)

http://www.intelligentedu.com.com/free_to_sell.html

Search for IT Training:

<http://tinyurl.com/4133>

Computer Colleges:

<http://tinyurl.com/4132>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurtmataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts.

<http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures

<http://elilip.com/clk/tuonongzangtuzhuai>

EducationOnlineForComputers.com

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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*****[EducationOnlineForComputers.com's Member Site](#)*****

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>
You can email Scott Turton with questions.

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
2. 19 Online Business and Reference Books, including titles such as Scientific

Advertising, The Art of Electronic Publishing, and Small Business Manual

3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
 4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
 5. 45 of the Best, Completely Free Programs and Utilities.
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(You will need to confirm using a link in a confirming email.)

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http://www.educationonlineforcomputers.com/newsletr_sub_unsub.html

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