



Newsletter for [EducationOnlineForComputers.com](http://www.EducationOnlineForComputers.com) Computer Software Education, Training & Tutorial Resources

***** ISSUE #9 - Nov. 2003 *****

<http://www.EducationOnlineForComputers.com>

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Please forward this newsletter to all your friends and associates who might be interested!

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1) Editor's Greeting:

Hello everyone, and welcome to our new subscribers!

This is our 9th monthly Newsletter for our new site, EducationOnlineForComputers.com, giving you the most current Free online Software Training and Tutorial Resources that we have recently discovered and researched. This newsletter is free to anyone subscribing (instructions at bottom, no username/password is needed). To access our member site, however, you do need a user name and password - registering as a member of EducationOnlineForComputers.com costs only \$14 for two months, for more information please see below 'Become a Member of EducationOnlineForComputers.com'.

My desire is that these free resources will help you with your computer education and training and are tools to advance your career. Our main mission is the training of those less fortunate who are seeking to become computer literate, from a user's perspective.

By means of this email newsletter, you have knowledge of and access to these sites before our web site visitors do. The best of these resources will be added to our Member Training pages and the remainder to our Free Training pages.

***** Current Issue *****

This issue describes a total of 40 Software and Computer training, learning and tutorial

web sites, with a total of 110 tutorial courses linked. It features many free Microsoft Office training tutorials for your learning profit and enjoyment.

For your convenience, this newsletter is also available to subscribers in HTML format at this special url: http://www.educationonlineforcomputers.com/current_news.html

If you are looking for free technical or programming training, please visit our sister site: <http://www.intelligentedu.com>.

I wish you the best with your computer studies and learning.

Warm Regards,
Scott Turton Newsletter and Web Site Editor
scott_turton@EducationOnlineForComputers.com
<http://www.EducationOnlineForComputers.com>

"Learn New Skills and Increase Your Earning Power - With Free Online Computer Training!"

***** [Become a Member of EducationOnlineForComputers.com](http://www.educationonlineforcomputers.com) *****

Our Members' Site contains the web's best Microsoft Office and other software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training. For short [FAQ Answers](#), please see the end of this newsletter.

The total price to join as a member is only \$14 total for 2 months, \$24 for 4 months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking computer education and application end-user training. [Here's the link](#) to see what's available on our member's site and to sign up.

--> **Here is Your Reward for Subscribing to this Newsletter** <--

*** [Get Your Free Microsoft Office Forms and Templates](#) ***

Click here for tons of Free Office Forms and Templates: <http://tinyurl.com/7ibm>

Here's another special bonus for you: if you have a web site and want to increase it's traffic by 50%, we'll show you how - Click on this link to sign up at the best free traffic generator on the web today: <http://tinyurl.com/4i2x>

2) The Best New Free Microsoft Office Training & Tutorial Sites:

This section of our newsletter contains the best new Free Microsoft Office training and tutorial sites that we have found and researched in the last few weeks.

Microsoft Office 2000 is a software suite that consists of different applications that perform various activities. MS Office 2000 is by far the most widely recognized software suite in the world.

Free Training from Macalester College:

Beginning PowerPoint XP for Windows:

<http://www.macalester.edu/cit/docs/classes/powerpointbegxp.pdf>

Beginning PowerPoint 2000 for Windows:

<http://www.macalester.edu/cit/docs/classes/powerpoint00beg.pdf>

Intermediate PowerPoint XP for Windows:

<http://www.macalester.edu/cit/docs/classes/powerpointinterm xp.pdf>

Intermediate PowerPoint 2000 for Windows:

<http://www.macalester.edu/cit/docs/classes/powerpoint00interm.pdf>

Tutorials from OfficeTutorials.com:

Access (database) Tutorials:

<http://www.officetutorials.com/accesstutorials.htm>

Excel (spreadsheet) Tutorials:

<http://www.officetutorials.com/exceltutorials.htm>

FrontPage (web) Tutorials:

<http://www.officetutorials.com/frontpagetutorials.htm>

Outlook (email) Tutorials:

<http://www.officetutorials.com/outlooktutorials.htm>

PowerPoint (presentation) Tutorials:

<http://www.officetutorials.com/powerpointtutorials.htm>

Publisher (desktop publishing) Tutorials:

<http://www.officetutorials.com/publishertutorials.htm>

Training Handouts from Berkeley University:

Beginning Excel 97:

http://facility.berkeley.edu/pdf_files/PCBeg_Excel5.pdf

Intermediate Excel 97:

http://facility.berkeley.edu/pdf_files/PCInter_Excel5.pdf

Advanced Excel 2000:

http://facility.berkeley.edu/pdf_files/pc_excel_3.pdf

Beginning Word 97:

http://facility.berkeley.edu/pdf_files/PCBeg_Word97.pdf

Intermediate Word 97:

http://facility.berkeley.edu/pdf_files/PCInter_Word97.pdf

Beginning Excel for Macintosh:

http://facility.berkeley.edu/pdf_files/MacBeg_Excel.pdf

Intermediate Excel for Macintosh:

http://facility.berkeley.edu/pdf_files/MacInter_Excel.pdf

Beginning Word for Macintosh:

http://facility.berkeley.edu/pdf_files/MacBeg_Word6.pdf

Intermediate Word for Macintosh:

http://facility.berkeley.edu/pdf_files/MacInter_Word6.pdf

Introduction to Pagemaker for Macintosh:

http://facility.berkeley.edu/pdf_files/mac_pm_1.pdf

Intermediate Pagemaker for Macintosh:

http://facility.berkeley.edu/pdf_files/mac_pm_2.pdf

Training Manual from Seattle University:

Introduction to Microsoft Excel:

<http://www.seattleu.edu/it/training/Manuals/exl001a.pdf>

Worksheets, Database Management and Printing:

<http://www.seattleu.edu/it/training/Manuals/exl002a.pdf>

Microsoft Excel Charts:

<http://www.seattleu.edu/it/training/Manuals/exl003a.pdf>

Microsoft Excel Formulas, Functions, Linking & Protecting:

<http://www.seattleu.edu/it/training/Manuals/exl004.pdf>

Importing and Exporting for Microsoft Office:

<http://www.seattleu.edu/it/training/Manuals/ofc001a.pdf>

Introduction to Microsoft PowerPoint:

<http://www.seattleu.edu/it/training/Manuals/ppt002a.pdf>

PowerPoint Graphics:

<http://www.seattleu.edu/it/training/Manuals/ppt002b.pdf>

PowerPoint Presentation Options:

<http://www.seattleu.edu/it/training/Manuals/ppt002c.pdf>

Introduction to Microsoft Word:

<http://www.seattleu.edu/it/training/Manuals/wrd001a.pdf>

Mail Merge with Microsoft Word:

<http://www.seattleu.edu/it/training/Manuals/wrd002a.pdf>

Microsoft Word Forms:

<http://www.seattleu.edu/it/training/Manuals/wrd003a.pdf>

Organization and Layout of Microsoft Word Documents:

<http://www.seattleu.edu/it/training/Manuals/wrd004.pdf>

Word 2002 Beginning:

<http://www.davis.k12.ut.us/etc/paul/software/Word/begwordxp.pdf>

An excellent 15 page intro to Word 2002. In pdf format.

University of Sydney: Word Help:

<http://staff.library.usyd.edu.au/training/wordhelp.html>

University of Sydney: Word Troubleshooting Course Handouts:

http://staff.library.usyd.edu.au/training/Word_Handouts.htm

PowerPoint 2000 Basics Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/powerpoint2000_basics.html

PowerPoint 97 Basics Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/powerpoint97_basics.html

Word 97 Tutorial:

<http://www.iupui.edu/%7Ewebtrain/tutorials/word97.html>

How to Track Changes in Word 97 and 2000:

<http://www.woodyswatch.com/wowmm/archtemplate.asp?v3-n03>

<http://www.woodyswatch.com/wowmm/archtemplate.asp?v3-n04>

<http://www.woodyswatch.com/wowmm/archtemplate.asp?v3-n05>

This is a three-part tutorial on how to tell Word to Track Changes.

3) The Best New Free Training Sites for Flash, Photoshop, Dreamweaver, FrontPage, and other Adobe and Macromedia Applications

Training Handouts from Berkeley University:

Beginning Dreamweaver:

http://facility.berkeley.edu/pdf_files/beg_dream.pdf

Intermediate Dreamweaver:

http://facility.berkeley.edu/pdf_files/inter_dream.pdf

Training Manuals from Seattle University:

Macromedia Dreamweaver MX:

<http://www.seattleu.edu/it/training/Manuals/drwmx1a.pdf>

Introduction to Microsoft FrontPage:

<http://www.seattleu.edu/it/training/Manuals/fpg0012.pdf>

Microsoft FrontPage Graphics:

<http://www.seattleu.edu/it/training/Manuals/fpg002a.pdf>

Download Books at ebone.at :

<http://ebone.at/files.php?show=Books>

Creating Shockwave Web Pages:

http://ebone.at/files/Books/creating_shockwave_web_pages.zip

Flash 5 Action Script Reference:

http://ebone.at/files/Books/actionscript_reference.zip

Flash 5 Keyboard shortcuts:

http://ebone.at/files/Books/flash_5_kb_shortcuts.zip

Macromedia Director 8.5:

http://ebone.at/files/Books/whats_new_85.zip

Macromedia Dreamweaver 4:

http://ebone.at/files/Books/using_dreamweaver4.zip

Macromedia Fireworks 4:

http://ebone.at/files/Books/using_fireworks4.zip

Macromedia Flash 4:

<http://ebone.at/files/Books/Macromedia-Flash-4-eng.rar>

Macromedia Flash 5:

http://ebone.at/files/Books/using_flash_5.zip

Flash Tutorials:

<http://www.flashthief.com/tutorials/index.htm>

Basic, Intermediate, and Advanced Flash Tutorials are available at this site, many topics are covered.

FrontPage 2000 Basics Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/frontpage_basics.html

FrontPage XP Basics Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/frontpage_xp_basics.html

Help Sheets:

Macromedia Fireworks 3

<http://www.bsu.edu/ucslabs/SoftwareHelp/Guides/Fireworks3.pdf>

Macromedia Dreamweaver 4

<http://www.bsu.edu/ucslabs/SoftwareHelp/Guides/Dreamweaver4.pdf>

Macromedia Flash 4

<http://www.bsu.edu/ucslabs/SoftwareHelp/Guides/flash4.pdf>

Adobe PhotoShop 5.0

<http://www.bsu.edu/ucslabs/SoftwareHelp/Guides/photoshop5.pdf>

Photoshop 7 Tutorials:

<http://www.cbtcafe.com/photoshop/index.htm>

Contains tutorials on creating 3D effects, using the trim command, creating custom actions, and batch processing.

Dreamweaver MX Tutorials:

<http://www.cbtcafe.com/dreamweaver/index.htm>

Contains tutorials for creating anchor links, creating rollovers, creating pop up windows, and closing pop up windows.

Fireworks MX Tutorials:

<http://www.cbtcafe.com/fireworks/index.html>

Contains tutorials for isolating and changing object colors, using masking, removing an

image from a background, and selected color change.

Dreamweaver MX Tutorials:

<http://www.cbtcafe.com/flash/index.html>

Contains tutorials for 3D Text Rotation, Flash templates, Layer Folders, and Guide Layers.

4) The Best New Free Web Development Training Sites

Free Training from Macalester College:

World Wide Web and Netscape:

<http://www.macalester.edu/cit/docs/classes/netscapeclass.pdf>

Netscape Composer:

<http://www.macalester.edu/cit/docs/classes/composer.pdf>

Beginning HTML:

<http://www.macalester.edu/cit/docs/classes/beghtml.pdf>

HTML: Beyond the Basics:

<http://www.macalester.edu/cit/docs/classes/htmlbeyond.pdf>

Training Handouts from the Berkeley University:

Beginning HTML Training:

http://facility.berkeley.edu/pdf_files/html1.pdf

Intermediate HTML Training:

http://facility.berkeley.edu/pdf_files/html2.pdf

Advanced HTML Training:

http://facility.berkeley.edu/pdf_files/html3.pdf

Internet Basics Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/internet_basics.html

WsFTP Tutorial:

http://www.iupui.edu/%7Ewebtrain/tutorials/ws_ftp.html

Download Books at ebone.at:

<http://ebone.at/files.php?show=Books>

Web Programming with Perl 5:

http://ebone.at/files/Books/WEB_PROGRAMMING_WITH_PERL_5.ZIP

Perl 5 Quick Reference:

http://ebone.at/files/Books/PERL_QUICK_REFERENCE.ZIP

MySQL Handbook:

<http://ebone.at/files/Books/manual-split.tar.gz>

Laura Lemay's Web Workshop Activex and Vbscript:

http://ebone.at/files/Books/activex_and_vbscript.zip

CGI Developers Guide:

http://ebone.at/files/Books/CGI_DEVELOPERS_GUIDE.ZIP

CGI Manual of Style:

http://ebone.at/download.php?id=57&filename=CGI_MANUAL_OF_STYLE.ZIP

Apache Server Survival Guide :

http://ebone.at/files/Books/CGI_MANUAL_OF_STYLE.ZIP

ActiveX Scripting:

<http://ebone.at/files/Books/activexscripting.zip>

HTML Authoring Tutorial:

Part 1:

http://elearning.cant.ac.uk/resources/tutorials/HTML_Authoring/HTML1.pdf

Part 2:

http://elearning.cant.ac.uk/resources/tutorials/HTML_Authoring/HTML2.pdf

Part 3:

http://elearning.cant.ac.uk/resources/tutorials/HTML_Authoring/HTML3.pdf

Part 4:

http://elearning.cant.ac.uk/resources/tutorials/HTML_Authoring/HTML4.pdf

Part 5:

http://elearning.cant.ac.uk/resources/tutorials/HTML_Authoring/HTML5.pdf

HTML Tutorial:

<http://www.pcns.net/chalksoft/webpage>

Shows how to add text, graphics, link pages, and create lists. Has a test for you to test your skills at the end.

5) The Best New Free Windows, Linux, Hardware and General Computer Training Sites

Training Handouts from Berkeley University:

Introduction to Windows:

http://facility.berkeley.edu/pdf_files/PCIntro_Win.pdf

Introduction to UNIX:

http://facility.berkeley.edu/pdf_files/UNIX.pdf

Intermediate UNIX:

http://facility.berkeley.edu/pdf_files/inter_unix.pdf

Introduction to the Macintosh:

http://facility.berkeley.edu/pdf_files/introMac.pdf

Introduction to Windows 2000 Training Course Manual:

http://staff.library.usyd.edu.au/training/Windows2000_Handouts.htm

Covers all of the basic operations that you will use in your day-to-day work like saving documents, finding them again and backing them up. Also discusses computer security and the things you can change on your desktop environment (eg. toolbars) and the things you can't change.

Upgrading to Windows XP:

<http://www.hplearningcenter.com/course/course.jsp?courseId=47>

Objectives include learning about Windows XP, select the appropriate version of Windows XP, XP activation and privacy issues, evaluating hardware needs, and upgrading challenges.

Articles About Screensavers:

<http://www.elasticsystems.com/articles.html>

In these articles you will find background information about screensavers and their history. You will also learn how Windows screensavers differ from other programs and how you can use it to your own advantage. Also there are some tips for users owning laptops, notebooks or CD-burning devices.

Unix Basics:

http://www.iupui.edu/%7Ewebtrain/tutorials/unix_basics.html

Learning MS-DOS:

<http://www.credochs.org/courses/IT/msdos/default.htm>

Networking Fundamentals:

<http://www.d-m.com/tutorial.htm>

Introduction to Operating Systems Tutorials:

<http://www.unila.ac.id/~fe/mgt/courses/pam131/bahan/win95/DEFAULT.HTM>

<http://crisceb.unina2.it/Mari/opsys2.html>

Introduction to UNIX Tutorials:

<http://crisceb.unina2.it/Mari/opsys2.html>

http://www.csse.monash.edu.au/~greif/cse2_3391/unix13a.html

<http://www.credochs.org/courses/IT/unix/default.htm>

<http://eserver.bell.ac.uk/mirrors/unix/ostart.htm> <http://www.nhh.no/geo/unix-dem/ostart.htm>

6) Software, Office and Computer Sites and Downloads Worth Mentioning

Excel 97 Add-ins and Templates:

http://www.bizoffice.com/soft_msoffice_excel.html

Hotmail Popper:

<http://www.boolean.ca/hotpop/>

Check your hotmail e-mail from any POP mail client.

Spam Inspector 4.0:

[http://www.giantcompany.com/\(kj5cam45kgu2t231ep1o0cuj\)/default.aspx](http://www.giantcompany.com/(kj5cam45kgu2t231ep1o0cuj)/default.aspx)

This is a good spam blocking program it has cut the amount of spam that I receive by 99%.

7) Question of the Month about Software Training:

Each month Scott Turton will answer a current or important question that we have received about computer and software training.

November 2003 Question:

Do you have a search engine for your tutorials?

Answer:

Yes, we do have a search engine. You can access the search engine by going to any page on www.educationonlineforcomputers.com and using the search form on the left-hand side. This will search our entire database of tutorials for the keywords that you specify.

Also, if you have a web site where you would like to let your visitors search for free software training, you can put our search form on your site and customize it any way you'd like. Please check out this page on our site:

<http://www.educationonlineforcomputers.com/free-software-training-for-your-website-visitors.php>

I hope this helps you.

Scott Turton

<http://www.EducationOnlineForComputers.com>

8) Please Support Our Training Mission

<http://www.EducationOnlineForComputers.com>

How You Can Support Our Computer and Software Training Mission

Please help support EducationOnlineForComputers.com's Computer and Software Education and Training Mission by visiting our sponsors below and requesting more information. By doing so, you will be helping people who want to learn to use computers in an Information Technology career.

University of Phoenix Online: Advance your career:

<http://pontly.com/clk/aftauserafthepausulde>

DeVry: Online degrees for working adults?

<http://iashel.com/clk/guntuanglangan>

ITT Technical Institute: Choose from their many programs:

<http://ipodra.com/clk/kaitanyunnuodiao>

Free to Sell - The Ultimate eBook!

(lowest price on the web)

http://www.intelligentedu.com.com/free_to_sell.html

Search for IT Training:

<http://tinyurl.com/4133>

Computer Colleges:

<http://tinyurl.com/4132>

American College of Computer & Information Sciences:

Get the degree you need to advance your career...online at your convenience

<http://wesac.com/clk/solfglurtmataftatz>

Saint Leo University Online:

Accelerated Online Degree Programs: Business and Accounting, Computer Information, Criminal Justice, Liberal Arts.

<http://gartum.com/clk/yadenibonkiryudaibon>

University Alliance Schools:

Accelerated degrees and flexible online courses with streaming video lectures

<http://elilip.com/clk/tuonongzangtuzhuai>

<http://www.EducationOnlineForComputers.com>

Free Computer Software Training Now!

A free and member-based software educational and training portal web site. We have compiled, categorized, described, and linked many sites that will be of keen interest to computer software application end-users seeking free training and knowledge. Many subject areas are covered, including Microsoft Office, Flash, Photoshop, Dreamweaver, FrontPage, Web Development, Windows, Linux, and Computer Hardware. You are able to study and learn all about computer software via Free training, courses, tutorials, documentation, articles, tips, notes, and help. Check us out today.

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[EducationOnlineForComputers.com's Member Site](#)

Our Members' Site contains the web's best computer software training resources and tutorials. This content is individually linked and presented in a way to expedite and facilitate your software and computer learning experience. We have done all the web research and presentation work for you so you can concentrate solely on your computer training.

EducationOnlineForComputers.com Member Site FAQ Answers:

1. All of the web sites and pages in our members site are not in the free section of our web site. The member site training is more detailed and the best available. The online training resources in our members' site are linked and laid out in a much more detailed fashion than those in the free section. This will save you time in finding all the best free training on the web.
2. You can choose to pay using either Paypal or 2Checkout. If paying pay check and you live in the U.S., please select 2Checkout.
3. You have a choice to select the non-recurring or recurring method of payment. If you select non-recurring, when your membership period expires, you will not be automatically charged another fee on your credit card or check.
4. The total price to join our member's site is only \$14 total for 2 months, \$24 for 4

months, \$32 for 6 months, or \$56 for a whole year. The funds generated will assist us to help all those seeking software application education training. Here's the link to see what's available on our member's site and to sign up: <http://tinyurl.com/7ien>
You can email Scott Turton with questions at scott_turton@educationonlineforcomputers.com

I will give you 5 Great Free Bonuses when you sign up now.

These are as follows:

1. 28 Modules of Soft Skills Training, covering topics such as Coaching, Delegating, Finance Essentials, Hiring, Leading and Motivating Team, Making a Presentation, Managing Your Time, and Setting Goals.
2. 19 Online Business and Reference Books, including titles such as Scientific Advertising, The Art of Electronic Publishing, and Small Business Manual
3. 12 Instructive e-Books, including On Line Stealth Marketing, 7 Secrets to Unlimited Traffic, and Increase Auction Profits.
4. Instant and Easy Online Access to the 24 Best Free Computer Help & Support Sites.
5. 45 of the Best, Completely Free Programs and Utilities.

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Thank You!

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